

Kodak Slide & Film Scanner


Equipment list

- Kodak Slide N Scan
- Manual
- Cleaning brush
- USB Cable
- USB power adapter
- 50x50 slide holder
- 110 film adapter
- 126 film adapter
- 135 film adapter
- 32GB SD card

Required parts

- SD card or Micro-SD w/ adapter – PPLD can provide a card to be used, but it cannot be taken out of the library. Files will have to be transferred from PPLD's card to a USB drive, disc, or cloud storage.

Starting up

1. Ensure that the power cable is connected to both the wall and the rear of the machine.
2. Insert an **SD card** (maximum of 32GB) into the slot in the rear of the machine.
3. Press the **power** button  to turn the machine on.
Note: If you insert an SD card after turning the machine on, you will need to restart it.
4. To set the timestamp stored with the image:
 1. Press the right arrow key on the top of the machine until **Set Date & Time** is highlighted on the screen.
 2. Press the **OK** button.
 3. Use the left and right arrow keys to change each value, and the **Playback** button to advance through each number.
 4. Press OK to go back to the main screen.

Scanning

1. From the home screen, ensure that **Film Type** is highlighted and press **OK**.
2. Select the correct type and press **OK**.
3. Select the correct size and press **OK**.
4. If you are using film, place the correct adapter in the slide holder. If you are using slides, skip this step.
5. Place the slide holder in the machine from the right side, ensure that the white arrow is facing left and the black arrow is facing towards the front. Make sure you push it all the way in until it stops.
6. The first image should show up on the screen – if it is not aligned fully, push the slide/film in further.
7. Press the **OK** button to save the image to the SD card. The screen will turn black and an hourglass icon will appear while it is saving. When it is done, the preview screen will return.
8. For film, push the film strip through so the next image is visible on screen. For slides, push the next slide in, which will push the first slide out the left side.
9. Repeat the process until all images are saved.
10. Pull the slide holder out from the right.

Previewing & Deleting images

1. In the preview mode, press the **Playback** button to get to view saved slides. From the home screen, select **Gallery**.
2. Use the left and right arrow keys to select an image and press **OK** to view it full screen.
 - a. In full screen mode, press the **Playback** button to switch to an automatically advancing slide show.
 - b. The right and left arrow keys will advance to the previous/next image.
3. Press the **Trashcan** button to delete the selected image (this also works in full screen mode).
 - a. A confirmation will popup, select Yes to confirm deletion. **The option with black text and a yellow background is the one selected, not the one with white text and a clear background.**

Editing, storing, and printing photos

- GIMP, a free and open-source photo editor, is available on many PPLD computers and can be downloaded from GIMP.org.
- Adobe Photoshop is available on three Macs and three PCs in the Edit Bay.
- Photos can be printed any printer in the library (10¢ for black & white, 25¢ for color).
- SD card readers are available for use in the library at both the Information Desk and in the Makerspace.