



Cultivate spaces for belonging,  
personal growth, and strong communities

[THE PEEL HOUSE](#)

1515 N Cascade Avenue, Colorado Springs, CO 80907

**RETREAT AGENDA AND MINUTES**

TIME	TOPIC	PRESENTER	ATTENDEES
8:45 – 9:00 a.m.	<b>Arrival</b>		Boards – PPLD, Foundation, Friends, and Leadership Team
9:00 – 11:00 a.m.	<b>Updates: Budget/Financials</b>	Randy Green	Boards – PPLD, Foundation, Friends, and Leadership Team
11:00 – 11:15 a.m.	<b>Break</b>		Boards – PPLD, Foundation, Friends, and Leadership Team
11:15 a.m. – 12:15 p.m.	<b>Facilities Master Plan</b>	Rob Cullin	Boards – PPLD, Foundation, Friends, and Leadership Team
12:15 – 1:00 p.m.	<b>Lunch</b> from Colonel Mustard Sandwich Emporium		Boards – PPLD, Foundation, Friends, and Leadership Team
1:00 – 2:30 p.m.	<b>Facilities Master Plan discussion</b>	Scott Taylor	PPLD Board and Leadership Team
2:30 – 3:30 p.m.	<b>Impact of FMP on Ballot Initiative and Budget discussion?</b>	Scott Taylor	PPLD Board and Leadership Team

**Please feel free to take a break whenever needed during the day.**

President Dora Gonzales, Vice-President Scott Taylor, Secretary/Treasurer Erin Bents, Angela Dougan, Debbie English, Aaron Salt, Julie Smyth

Chief Librarian and CEO Teona Shainidze-Krebs, Chief Communications Officer Denise Abbott, Chief Human Resources & Organizational Development Officer Timothy Allen, Senior Director of Development, and Interim Foundation Executive Director Courtney Deuser, Executive Assistant Laura Foster, Chief Information Technology Officer Justin Goodwin, Chief Financial Officer Randy Green, Controller Kim Hoggatt, Interim Chief Facilities Management Officer Travis Keeton, Chief Operating Officer Heather Laslie, Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles, Internal Communications and Special Projects Manager Jeremiah Walter, PPLD Foundation Board member Neil Marks, PPLD

Foundation Board member Kathleen Owings, PPLD Foundation Board member Pamela Street, Friends of PPLD Board Director Beverly Diehl, Friends of PPLD Board Director Vickie Heffner

### **BUDGET/FINANCIALS**

PPLD received \$2 million from the state; Randy is researching how to best reflect the unexpected funding in the budget. The preliminary budget is balanced but does not include any Capital Fund requests. The list of deferred budget items that did not make it into the budget was provided.

The Foundation will cover its operating costs moving forward (\$128,000 approximately)

### **FACILITIES MASTER PLAN (FMP)**

Facilities will give a presentation to the Board at the October Internal Affairs Committee meeting and October Board meeting regarding maintenance issues at Rockrimmon Library.

Recommendations in FMP:

- Not renew Rockrimmon lease, relocate Ruth Holley further east, expand High Prairie, newer/larger space for MO, upgrades at SA to compensate for RU move.
- consider unstaffed access at CA, PA, UT
- add location on east side of the Springs (Powers corridor)
- fundraising
- shared facility
- Decisions To Be Determined (TBD)

Discussion:

- Changes to the Rockrimmon Library had been a Board conversation over 15 years ago, but no action was taken.
- Possibility to not renew the Rockrimmon lease and search for a new location, potentially at the end of 2024.
- Fill gaps in service areas around El Paso County.

Naming rights for rooms were not set up with a time limit for those naming rights. PPLD should request further donations with these organizations and implement a time limit.

### **IMPACT OF FMP ON BALLOT INITIATIVE AND BUDGET DISCUSSION**

When it is decided to pursue a ballot initiative, a prioritized list of how those funds will be used needs to be provided to support the effort. Avoid off year election – look towards 2026, free up funds in 2025 for polling, planning.

Present a resolution in early 2025 for polling funds; if not spent, it can be rolled forward to the next budget (not to be spent on anything else)

Tentative plan for ballot initiative late 2025 – early 2026, then discuss/decide how to proceed. Begin communication plan, will require a dedicated consultant.