PIKES PEAK LIBRARY DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING
March 25, 2019
4 pm
Penrose Library

MEMBERS PRESENT

President Wayne Vanderschuere, Vice President Debbie English, Secretary/Treasurer Scott Taylor, Trustee Keith Clayton, Trustee Cathy Grossman, Trustee Dr. Ned Stoll

MEMBERS ABSENT

Trustee Mina Liebert

PIKES PEAK LIBRARY DISTRICT STAFF & OTHERS PRESENT

Chief Librarian & CEO John Spears, Assistant to the Chief Librarian Sue Hammond, Chief Information Officer Rich Peters, Caleb Taylor, Chief Finance Officer Michael Varnet

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SPECIAL MEETING OF THE PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES

CALL TO ORDER

President Vanderschuere called the Special Meeting of the Pikes Peak Library District Board of Trustees to order at 4:01 p.m.

ITEMS TOO LATE FOR THE AGENDA

There were no items to add to the agenda.

PUBLIC COMMENT

There was no public comment.

BUSINESS ITEMS

Decision 19-3-6: Virtual Networking System for Datacenters (RFP #520-19-02)

Pikes Peak Library District's datacenters carry risk due to insufficient disaster recovery and business continuity capabilities. PPLD issued a request for proposal for hardware and software for the redesign of the District's two datacenters. The RFP received a single response from CDW. In accordance with PPLD's Financial Guidelines, staff evaluated CDW's response for technical compliance and pricing reasonability, and found that the proposal meets both requirements. CDW's was non-compliant in submitting the number of references requested, but it was determined that this was not sufficient reason to reject the proposal per PPLD's Financial Guidelines.

CDW's price for the project is $440,501. PPLD expects that with E-Rate funding the cost of the project to the District would be $308,130.

The Universal Service Administrative Company (administrator of E-Rate funds) does on guarantee E-Rate reimbursement, so the risk exists that the cost to PPLD would be greater than anticipated, but would not exceed $440,510. If E-Rate does not fund the project, the funds required should come from IT Capital and the budget would be adjusted through a mid-year budget resolution.

Motion: Scott Taylor moved that the Board of Trustees approve CDW as the vendor for RFP#520-19-02, Virtual Networking System for Datacenters, committing $440,510 of District funds for this project with the understanding that the cost to the District would be $308,130 if E-Rate funds are awarded, and that the Board of Trustees commit or reallocate Capital IT funds to cover the costs of this project.

Second: Ned Stoll seconded the motion.
Vote: The motion was unanimously approved.

Decision 19-3-7: Virtual Networking System for Datacenters (RFP #520-19-03)

Pikes Peak Library District's Cisco Core Switches must be replaced. PPLD issued a request for proposal for the core switch replacement which received a single response from Flair Data Systems at the cost of $56,667.44. It is presumed that E-Rate will cover 80% of the total cost, making the cost to PPLD $11,333.49. The IT Department budged funds in the amount of $140,000 in the 2019 budget to cover switch replacement, firewall replacement and uninterruptable power supply replacement.

Motion: Ned Stoll moved that the Board of Trustees approve Flair Data Systems as the vendor for RFP 520-19-03, Core Switch Acquisition.

Second: Keith Clayton seconded the motion.
Vote: The motion was approved unanimously.

ADJOURNMENT

There being no further business to conduct, President Vanderschuere adjourned the March 25, 2019 meeting of the Pikes Peak Library District Board of Trustees at 4:30 p.m.