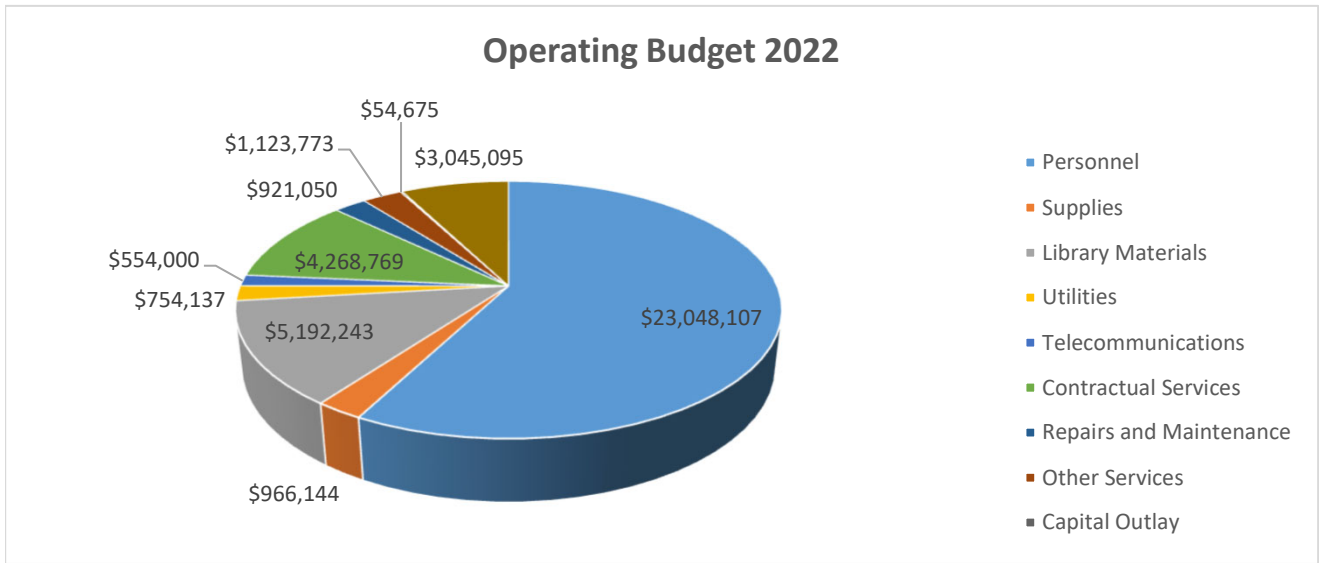
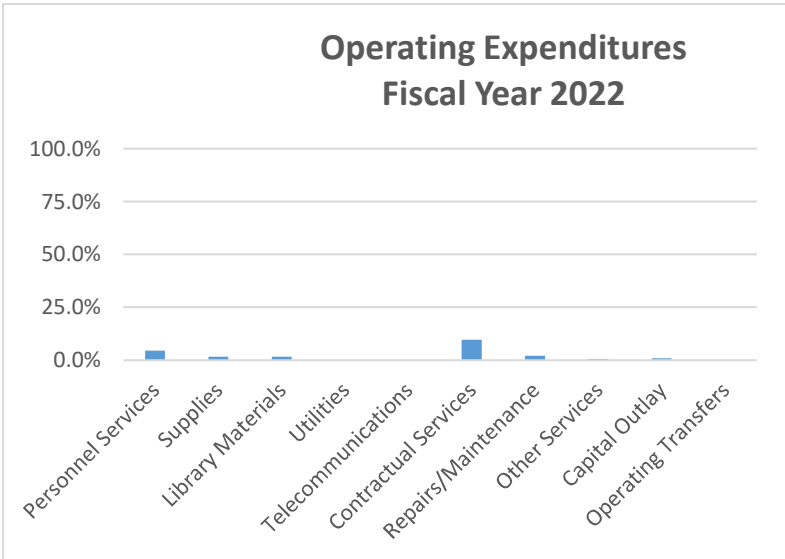
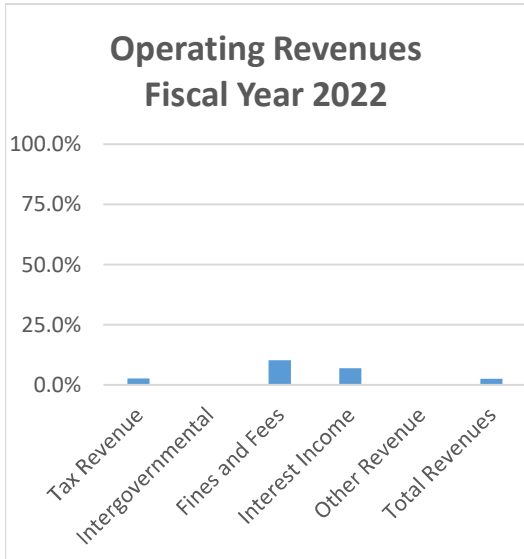
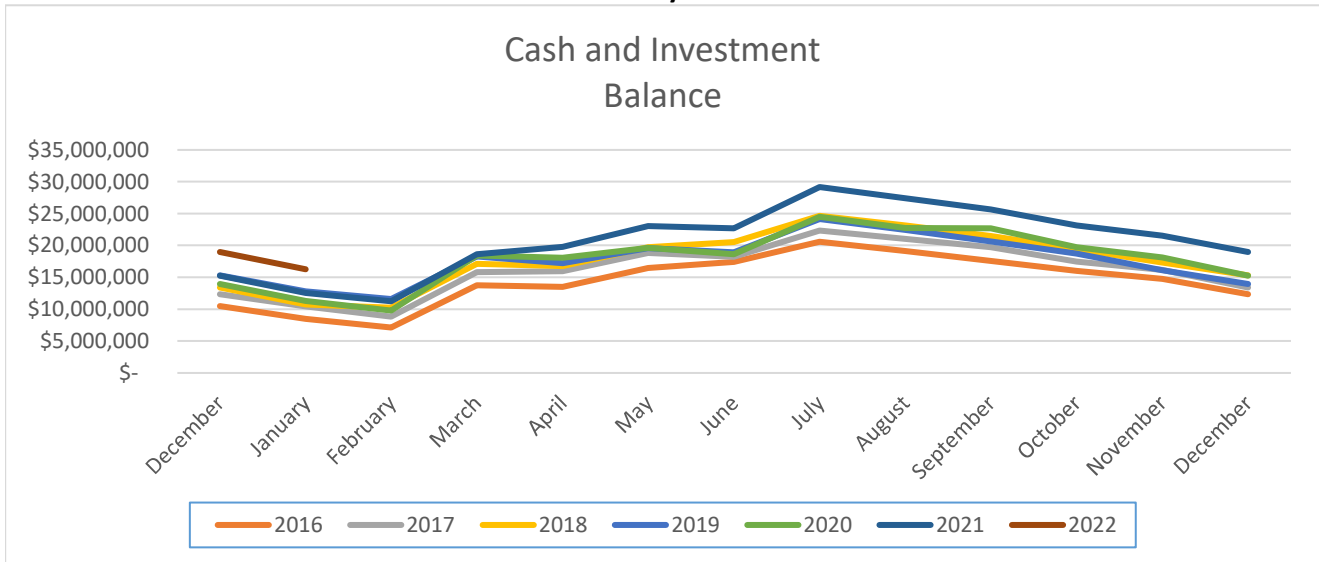


# Pikes Peak Library District Financial Dashboard

January 2022



**Pikes Peak Library District**

**January 2022 Financial Report**

Presented to Board of Trustees on May 18, 2022

**Pikes Peak Library District  
 General Fund Summary  
 For the Month Period Ended January 31, 2022**

General Fund	Year-To-Date				Notes
	2022	2021	Change	% Chg.	
<b>Revenues</b>					
Property taxes	\$ 682,224	\$ 974,052	\$ (291,828)	-30.0%	
Specific ownership taxes	274,997	298,444	(23,447)	-7.9%	
Fines/fees	6,907	4,001	2,906	72.6%	
Investment earnings	1,092	1,269	(177)	-14.0%	
Other	822	338	483	142.8%	
<b>Total Revenues</b>	<b>\$ 966,041</b>	<b>\$ 1,278,104</b>	<b>\$ (312,063)</b>	<b>-24.4%</b>	

**Pikes Peak Library District  
Statement of Revenues  
General Fund  
For the Month Period Ended January 31, 2022**

**Percent of Year 8.3%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Variance</b>	<b>% Used</b>
<b>Tax Revenue</b>				
Property taxes				
Current	\$ 33,245,736	\$ 686,333	\$ (32,559,403)	2.1%
Abatements/refunds	(125,000)	(5,044)	119,956	4.0%
Omitted properties	7,200	-	(7,200)	0.0%
Delinquent	18,500	860	(17,640)	4.7%
Penalties/interest	37,500	74	(37,426)	0.2%
Specific ownership taxes	3,800,000	274,997	(3,525,003)	7.2%
Local government in lieu of prop. taxes	10,000	-	(10,000)	0.0%
<b>Total Tax Revenue</b>	<b>36,993,936</b>	<b>957,221</b>	<b>(36,036,715)</b>	<b>2.6%</b>
<b>Intergovernmental</b>				
Federal funds - other categories	179,006	-	(179,006)	0.0%
Federal - eRate Funding	655,000	-	(655,000)	0.0%
State Grant - library materials	170,624	-	(170,624)	0.0%
<b>Total Intergovernmental</b>	<b>1,004,630</b>	<b>-</b>	<b>(1,004,630)</b>	<b>0.0%</b>
<b>Fines and Fees</b>	<b>67,500</b>	<b>6,907</b>	<b>(60,593)</b>	<b>10.2%</b>
<b>Interest Income</b>	<b>15,750</b>	<b>1,092</b>	<b>(14,658)</b>	<b>6.9%</b>
<b>Other Revenue</b>				
Donations/grants/gifts				
PPLD Foundation	225,000	-	(225,000)	0.0%
Other	-	-	-	0.0%
Copier charges/PMS charges	45,000	810	(44,190)	1.8%
Parking lot collections	10,000	-	(10,000)	0.0%
Merchandise sales	-	-	-	0.0%
Miscellaneous	4,500	11	(4,489)	0.2%
Asset sales proceeds	5,000	-	(5,000)	0.0%
<b>Total Other Revenue</b>	<b>289,500</b>	<b>822</b>	<b>(288,678)</b>	<b>0.3%</b>
<b>Total General Fund Revenues</b>	<b>\$ 38,371,316</b>	<b>\$ 966,041</b>	<b>\$ (37,405,275)</b>	<b>2.5%</b>

**Pikes Peak Library District  
 General Fund Summary  
 For the Month Period Ended January 31, 2022**

General Fund	Year-To-Date				Notes
	2022	2021	Change	% Chg.	
<b>Expenditures</b>					
Personnel	\$ 1,012,823	\$ 929,545	\$ 83,278	9.0%	
Supplies	14,958	47,417	(32,459)	-68.5%	
Library materials	81,353	382,310	(300,956)	-78.7%	
Utilities	-	43	(43)	-100.0%	
Telecommunication costs	-	3,252	(3,252)	-100.0%	
Contractual services	406,978	387,361	19,617	5.1%	
Repairs and maintenance	19,004	7,840	11,163	142.4%	
Other services	6,343	17,117	(10,774)	-62.9%	
Capital outlay	455	-	455	100.0%	
Operating transfers - other funds	-	-	-	0.0%	
<b>Total Expenditures</b>	<b>\$ 1,541,913</b>	<b>\$ 1,774,884</b>	<b>\$ (232,970)</b>	<b>-13.1%</b>	

**Pikes Peak Library District  
Statement of Expenditures  
General Fund  
For the Month Period Ended January 31, 2022**

**Percent of Year 8.3%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Personnel Services</b>				
Regular employees	\$ 17,606,938	\$ 700,256	\$ 16,906,682	4.0%
Temporary employees	13,900	-	13,900	0.0%
Substitute employees	21,500	-	21,500	0.0%
Work-Study And internship	14,500	-	14,500	0.0%
Social security contributions	1,300,973	51,848	1,249,125	4.0%
Retirement contributions	1,408,296	52,959	1,355,337	3.8%
Health Plan contributions	2,400,000	197,423	2,202,577	8.2%
Unemployment insurance	47,500	-	47,500	0.0%
Workers compensation	50,000	-	50,000	0.0%
Vision Plan insurance	70,000	4,675	65,325	6.7%
Life A&D insurance	70,000	5,662	64,338	8.1%
Tuition assistance	40,000	-	40,000	0.0%
<b>Total Personnel Services</b>	<b>23,048,107</b>	<b>1,012,823</b>	<b>22,035,283</b>	<b>4.4%</b>
<b>Supplies</b>				
General	294,700	337	294,363	0.1%
Microform	2,450	-	2,450	0.0%
Software purchases/licenses	387,870	12,791	375,079	3.3%
Computer supplies	45,320	-	45,320	0.0%
Processing	85,000	-	85,000	0.0%
Office	61,828	-	61,828	0.0%
Food - culinary lab	4,500	-	4,500	0.0%
Other	84,476	1,830	82,646	2.2%
<b>Total Supplies</b>	<b>966,144</b>	<b>14,958</b>	<b>951,186</b>	<b>1.5%</b>
<b>Library Materials</b>				
Audio-visual materials	835,800	-	835,800	0.0%
Books	1,258,900	197	1,258,703	0.0%
e-materials	2,009,767	-	2,009,767	0.0%
Library materials - other	203,000	122	202,878	0.1%
Microforms	5,000	-	5,000	0.0%
Periodicals	110,250	72,765	37,485	66.0%
Serials	25,000	8,021	16,979	32.1%
Databases - online services	744,526	249	744,277	0.0%
Memorials	-	-	-	0.0%
<b>Total Library Materials</b>	<b>5,192,243</b>	<b>81,353</b>	<b>5,110,890</b>	<b>1.6%</b>

**Pikes Peak Library District  
Statement of Expenditures  
General Fund  
For the Month Period Ended January 31, 2022**

**Percent of Year 8.3%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Utilities</b>				
Gas	108,700	-	108,700	0.0%
Electric	509,150	-	509,150	0.0%
Water/sewer	125,847	-	125,847	0.0%
Storm water fees	10,440	-	10,440	0.0%
<b>Total Utilities</b>	<b>754,137</b>	<b>-</b>	<b>754,137</b>	<b>0.0%</b>
<b>Telecommunications</b>				
Data	367,000	-	367,000	0.0%
Voice	83,000	-	83,000	0.0%
Cellular	104,000	-	104,000	0.0%
<b>Total Telecommunications</b>	<b>554,000</b>	<b>-</b>	<b>554,000</b>	<b>0.0%</b>
<b>Contractual Services</b>				
Janitorial services	339,000	27,728	311,272	8.2%
Carpet cleaning services	136,000	-	136,000	0.0%
Laundry services	-	-	-	0.0%
Library facility rental	702,833	56,329	646,505	8.0%
Common area maintenance	167,117	13,392	153,725	8.0%
Storage rental	3,000	-	3,000	0.0%
Audit	43,800	-	43,800	0.0%
Legal	50,000	-	50,000	0.0%
Consultant	465,985	4,000	461,985	0.9%
Cataloging	40,000	-	40,000	0.0%
Trash removal	24,628	120	24,508	0.5%
Copier services	62,000	-	62,000	0.0%
Courier services	230,000	-	230,000	0.0%
Liability/property insurance	170,000	192,820	(22,820)	113.4%
Printing	82,000	135	81,865	0.2%
Programming	505,229	9,280	495,949	1.8%
Strategic plan	40,000	-	40,000	0.0%
Treasurer fees	494,000	10,309	483,691	2.1%
Warrantire	-	-	-	0.0%
Microfilming services	22,600	-	22,600	0.0%
Computer support agreements	114,800	66,814	47,986	58.2%
Computer equipment maintenance	402,259	26,051	376,209	6.5%
Software licenses	53,031	-	53,031	0.0%
Software subscriptions	40,632	-	40,632	0.0%
Employee Assistance Program	21,855	-	21,855	0.0%

**Pikes Peak Library District  
Statement of Expenditures  
General Fund  
For the Month Period Ended January 31, 2022**

**Percent of Year 8.3%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
Parking	58,000	-	58,000	0.0%
<b>Total Contractual Services</b>	<b>4,268,769</b>	<b>406,978</b>	<b>3,861,791</b>	<b>9.5%</b>

**Repairs and Maintenance**

Grounds maintenance	95,600	975	94,625	1.0%
Vehicle operating costs	80,000	21	79,979	0.0%
Equipment maintenance	514,050	17,940	496,110	3.5%
Equipment repairs	50,650	-	50,650	0.0%
Furniture repairs	33,500	-	33,500	0.0%
Building repairs	147,250	68	147,182	0.0%
<b>Total Repairs and Maintenance</b>	<b>921,050</b>	<b>19,004</b>	<b>902,046</b>	<b>2.1%</b>

**Other Services**

Translation services	300	-	300	0.0%
Advertising	1,000	-	1,000	0.0%
Bank And trustee Fees	8,000	705	7,295	8.8%
School engagement	1,200	-	1,200	0.0%
Mileage/Travel reimbursement	73,850	-	73,850	0.0%
Employee recruitment	57,500	-	57,500	0.0%
Dues and memberships	71,596	2,500	69,096	3.5%
Merchandising	9,612	-	9,612	0.0%
Employee recognition	22,025	2,354	19,671	10.7%
Board of Trustees	7,000	-	7,000	0.0%
Community outreach	241,326	500	240,826	0.2%
Training	314,094	283	313,811	0.1%
Signage	30,000	-	30,000	0.0%
Bindery	5,000	-	5,000	0.0%
Book mending	1,500	-	1,500	0.0%
Safety	6,000	-	6,000	0.0%
Summer Adventure Club	83,100	-	83,100	0.0%
Patron reimbursement	500	-	500	0.0%
Postage	61,000	-	61,000	0.0%
Volunteer program	6,500	-	6,500	0.0%
Safety and wellness	8,000	-	8,000	0.0%
Other	114,670	-	114,670	0.0%
<b>Total Other Services</b>	<b>1,123,773</b>	<b>6,343</b>	<b>1,117,430</b>	<b>0.6%</b>



**Pikes Peak Library District**  
**Statement of Expenditures**  
**General Fund**  
**For the Month Period Ended January 31, 2022**

**Percent of Year**                      **8.3%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Capital Outlay</b>				
Other	54,675	455	54,220	0.8%
<b>Total Capital Outlay</b>	<b>54,675</b>	<b>455</b>	<b>54,220</b>	<b>0.8%</b>
<b>Operating Transfers to Other Funds</b>				
Fund transfers out	3,045,095	-	3,045,095	0.0%
<b>Total Expenditures</b>	<b>\$ 39,927,992</b>	<b>\$ 1,541,913</b>	<b>\$ 38,386,078</b>	<b>3.9%</b>

**Pikes Peak Library District  
Special Revenue Funds  
For the Month Period Ended January 31, 2022**

<b>Fund Balance - January 1, 2022</b>	\$ 103,205
<b>Expenditures</b>	-
<b>Fund Balance - January 31, 2022</b>	<u>\$ 103,205</u>

**Fund Balance - By Fund - January 31, 2022**

Cheyenne Mountain Library Fund	\$ 812
High Prairie Library Fund	90,110
Sand Creek Library Fund	12,283
	<u>\$ 103,205</u>

**Pikes Peak Library District  
East Library Capital Projects Fund  
For the Month Period Ended January 31, 2022**

Account Description	Activity				Available Budget
	Multi-Year Budget	Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Transfers In	349,372	232,372	-	-	117,000
<b>Total Revenues and Other Sources of Funds</b>	<b>349,372</b>	<b>232,372</b>	<b>-</b>	<b>-</b>	<b>117,000</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Parking Lot Consultant	30,000	-	-	-	30,000
Land Improvement	5,000	-	-	-	5,000
Dock Concrete Repair/Replace	22,000	-	-	-	22,000
Security Operations Center	35,000	-	-	-	35,000
Roof Replacement	900,000	-	23,316	856,025	20,659
IT equipment	-	-	-	-	-
Contingency	25,000	-	-	-	25,000
<b>Pre-2021 Projects</b>					
Add a closet with cooling for IT	25,000	20,344	-	-	4,656
Computer lab tables	20,000	-	-	-	20,000
COVID upgrades	14,200	-	-	-	14,200
Chiller roof structure over pit	8,715	8,715	-	-	-
2018 Enclose Chiller Pit	3,665	3,665	-	-	-
Roofing evaluation & design	13,241	2,078	-	-	11,163
External filtration system	1,907	1,907	-	-	-
Renovate security office	5,978	5,978	-	-	-
Replace aging fire panel	17,140	16,432	-	708	(0)
Replace emergency lighting generator	97,224	97,224	-	-	0
Furniture	30,000	5,038	-	-	24,962
Reading room furniture	20,000	16,865	-	-	3,135
Shared workstation - 4-person	2,765	2,765	-	-	-
Additional study room chairs	3,547	3,547	-	-	-
Contingency	45,143	12,292	-	-	32,850
Contingency IT	1,818	-	-	650	1,168
<b>Total Expenditures</b>	<b>1,327,343</b>	<b>196,850</b>	<b>23,316</b>	<b>857,384</b>	<b>249,793</b>
<b>Excess Revenues over Expenditures</b>			(23,316)		
<b>Fund Balance - January 1, 2022</b>			113,493		
<b>Fund Balance - January 31, 2022</b>			<u>\$ 90,177</u>		

**Pikes Peak Library District  
 Penrose Library Capital Projects Fund  
 For the Month Period Ended January 31, 2022**

Account Description	Activity				Available Budget
	Multi-Year Budget	Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fund transfers in	1,288,424	97,224	-	-	1,191,200
<b>Total Revenues and Other Sources of Funds</b>	<b>1,288,424</b>	<b>97,224</b>	<b>-</b>	<b>-</b>	<b>1,191,200</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Replace Door Openers	10,000	-	-	-	10,000
Roof Replacement	950,000	-	-	-	950,000
Replace Rooftop Unit	23,500	-	-	-	23,500
Personal Belongs Lockers	18,000	-	-	-	18,000
Add A/C to Network Closet	15,000	-	-	-	15,000
Add Teen Center - Consultant	10,000	-	-	-	10,000
Mezzanine Redesign	10,000	-	-	-	10,000
Enclose Lower Classroom	15,000	-	-	-	15,000
Painting Allowance	75,000	-	-	-	75,000
Adult area tables	5,000	-	-	-	5,000
Furniture for children's area	7,800	-	-	-	7,800
Tables & chairs - Adults	15,000	-	-	-	15,000
Service point chairs	3,200	-	-	-	3,200
Adjustable height chairs	8,700	-	-	-	8,700
Contingency	25,000	-	-	-	25,000
<b>Pre-2022 Projects</b>					
Open chairs for Adult Education Services	2,500	-	-	2,400	100
Roofing consultant to evaluate existing roof	35,000	11,520	-	-	23,480
Install glass wall structure - Executive Assistant area	15,000	10,650	-	-	4,350
Add Office for Manager	20,000	309	-	-	19,691
Add IT Closet	25,000	24,662	-	-	338
Add messinine door structure	15,000	7,842	-	-	7,158
Painting allowance	25,000	-	-	-	25,000
Asphalt crack fill	15,764	15,764	-	-	-
Roofing evaluation	30,000	2,078	-	-	27,922
KCH-movable walls/partitions	3,000	-	-	-	3,000
KCH-interior paint	22,390	22,390	-	-	-
KCH-replace awning - front entrance	1,500	-	-	-	1,500
Install carpet In vault for meeting room	1,064	1,064	-	-	-
Purchase mural on garage wall	5,250	5,250	-	-	-
Add storefront wall to create office for Adult Education	11,757	11,757	-	-	-
Replace existing parking meters	50,000	-	-	-	50,000
Penrose campus renovation project	560,381	560,381	0	-	-
Replace lobby rooftop unit	20,544	20,544	-	-	-
Replace existing fire panel	16,921	16,921	-	-	-
Chiller replacement	55,000	-	-	-	55,000
Adjustable height desks	852	852	-	-	-
KCH - chairs For mezzanine	2,550	-	-	-	2,550
KCH - work tables (4), mezzanine	6,200	-	-	-	6,200
Replace all wooden chairs in public area	12,458	12,458	-	-	-
Contingency	147,461	33,174	0	8,445	105,842
<b>Total Expenditures</b>	<b>2,291,792</b>	<b>757,615</b>	<b>0</b>	<b>10,845</b>	<b>1,523,332</b>
<b>Excess Revenues over Expenditures</b>			(0)		
<b>Fund Balance - January 1, 2022</b>			342,977		
<b>Fund Balance - January 31, 2022</b>			<u>\$ 342,977</u>		

**Pikes Peak Library District  
Library 21c Capital Projects Fund  
For the Month Period Ended January 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ -	\$ 11,277	\$ -	\$ -	\$ (11,277)
Fund Transfers In	1,578,967	1,384,467	-	-	194,500
<b>Total Revenues and Other Sources of Funds</b>	<b>1,578,967</b>	<b>1,395,744</b>	<b>-</b>	<b>-</b>	<b>183,223</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Seal Coat and Restripe	20,000	-	-	-	20,000
Initial irrigation repairs/UPG	25,000	-	-	-	25,000
Covert tuff to native grass	75,000	-	-	-	75,000
Elevator starter	5,000	-	-	-	5,000
Elevator Lighting	12,000	-	-	-	12,000
Community meeting room	12,500	-	-	-	12,500
Fire magnetic lock ADA Studio	6,000	-	-	-	6,000
Auto openers ADA for Maker	14,000	-	-	-	14,000
Contingency	25,000	-	-	-	25,000
<b>Pre-2022 Projects</b>					
Awning for curbside service	25,000	-	-	-	25,000
Back up generator	105,000	-	-	88,571	16,429
Contingency	25,000	5,307	-	-	19,693
Closet UPS	10,000	-	-	-	10,000
Courtyard improvements	19,916	19,916	-	-	-
Roof replacement	712,758	712,758	-	-	-
Replace skylight/repairs	104,560	104,560	-	-	-
Signage	4,851	4,851	-	-	-
Add gas supply to kitchen	25,000	24,750	-	-	250
Install new service point first floor	20,000	-	-	-	20,000
Install one way window	6,727	6,727	-	-	-
Revamp Creative Service area	3,000	-	-	-	3,000
Culinary Lab equipment	86,020	44,281	-	-	41,739
Office chairs-meeting room	7,200	7,200	-	-	-
Adjustable height tables - Collection Management	1,200	-	-	-	1,200
Replace chairs - business center	17,000	17,000	-	-	-
Replace desk-Children's Services	6,000	-	-	-	6,000
Three sit/stand converters	874	874	-	-	-
Replace tables and chairs - training room	9,500	9,500	-	-	-
Boiler replacement	291,744	291,744	-	-	-
Contingency	85,293	83,031	-	-	2,262
Audio/visual equipment	4,686	3,974	-	-	713
Studio noise mitigation	21,979	1,417	-	-	20,562
Increase stage size	4,908	1,788	-	-	3,120
Venue LED lighting	3,572	3,095	-	-	477
<b>Total Expenditures</b>	<b>1,796,288</b>	<b>1,342,772</b>	<b>-</b>	<b>88,571</b>	<b>364,945</b>
<b>Excess Revenues over Expenditures</b>					<b>-</b>
<b>Fund Balance - January 1, 2022</b>					<b>305,235</b>
<b>Fund Balance - January 31, 2022</b>					<b>\$ 305,235</b>

**Pikes Peak Library District  
Capital Reserve Fund  
For the Month Period Ended January 31, 2022**

Account Description	Multi-Year Budget	Activity			
		Prior Years	2022	Encumbrances	Available Budget
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -
Tenant improvement reimbursement	71,897	71,897	0	-	-
Fund transfers in	6,129,137	4,586,742	-	-	1,542,395
Sale of assets	12,500	12,500	-	-	-
<b>Total Revenues and Other Sources of Funds</b>	<b>6,288,534</b>	<b>4,746,139</b>	<b>0</b>	<b>-</b>	<b>1,542,395</b>
<b>Expenditures</b>					
<b>Facilities Capital</b>					
<b>2022 Projects</b>					
	-	-	-	-	-
<b>Pre-2022 Projects</b>					
City bookmobile headlight upgrade	2,500	-	-	-	2,500
City bookmobile leaf spring upgrade	5,000	6,074	-	-	(1,074)
County bookmobile - back-up camera upgrade	1,500	-	-	-	1,500
Lobby stop van - replace lift gate	4,000	-	-	-	4,000
Cheyenne Mountain - Meeting room tables	5,000	2,701	-	-	2,299
Ruth Holley - Curbside drive-up window	10,000	-	-	-	10,000
Ruth Holley - Learning lab - tables	5,000	5,000	-	-	-
Monument - Four (4) Rtu's replacement allowance	12,500	-	-	-	12,500
Old Colorado City - HVAC replacement/upgrades	5,000	-	-	-	5,000
Sand Creek - Replace rooftop unit	50,000	-	-	-	50,000
Sand Creek - Replace crash bar and lock on front door	5,568	5,704	-	-	(136)
Sand Creek - Adjustable height tables	2,052	1,953	-	-	99
Sand Creek - Locking drive-up book returns	6,000	3,743	-	-	2,257
Concrete replacement - districtwide allowance	10,000	-	-	-	10,000
Upgrade fire system dialers to cellular	12,000	3,570	-	5,385	3,045
Asphalt repairs and maintenance - districtwide allowance	15,000	14,713	-	-	287
Furniture replacement contingency	25,000	4,097	-	4,235	16,668
Roof inspections, preventative maintenance repairs	15,000	4,250	-	-	10,750
Story walks at East, Penrose 21c and Fountain Libraries	16,000	15,263	-	-	737
Elevator electronic access at East and Penrose	3,966	-	-	-	3,966
Purchase uniform recycling retainers at all facilities	10,000	-	-	-	10,000
District-wide - asphalt maintenance	7,628	7,628	-	-	-
Landscape allowance	39,859	37,354	-	2,506	0
Ruth Holley - replace meeting room carpet	13,000	13,000	-	-	-
Ruth Holley - repaint interior	10,000	10,000	-	-	-
Update service points	4,421	4,421	-	-	-
Ruth Holley - add electricity In storage	2,078	2,078	-	-	-
Monument - replace bulbs	864	864	-	-	-
Old Colorado City - replace floor main level	75,000	70,390	-	-	4,610
Roof inspection	25,000	20,892	-	-	4,108
Cheyenne Mountain - replace entry tile with carpet	1,980	1,980	-	-	-
Old Colorado City - canopy over book drop	5,000	-	-	-	5,000
Old Colorado City - replace carpet	3,500	-	-	-	3,500
Rockrimmon - replace carpet in meeting room	5,000	5,000	-	-	-
Calhan project	284,202	275,426	-	813	7,964
Ruth Holley leasehold improvements	-	-	-	-	-
Manitou Arts Council (MAC) project	198,946	176,542	-	2,841	19,564
MAC - intrusion alarms	12,559	12,558	-	-	1
MAC - furniture	38,694	37,523	0	-	1,171
Improvements other than buildings	15,111	14,263	-	848	(0)
District-wide - concrete replacement	23,560	17,830	-	-	5,730
District-wide - asphalt repairs	47,072	21,154	-	-	25,918

**Pikes Peak Library District  
Capital Reserve Fund  
For the Month Period Ended January 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
Staff lounge improvements - Penrose	9,972	234	-	-	9,738
Staff lounge improvements - East Library	9,972	1,018	-	-	8,954
Staff lounge improvements - L21c	9,972	2,195	-	-	7,777
Water management system	685	685	-	-	-
District-wide - tree trimming	6,880	6,880	-	-	-
Intrusion alarm system	2,850	2,850	-	-	-
Bookmobile - awning replacement	4,000	-	-	4,000	-
Bookmobile - (2) half wraps	15,000	10,787	-	4,213	-
Furniture	25,000	21,390	0	-	3,610
Furniture - prior year	37,389	37,389	-	-	-
Cheyenne Mountain - workroom cabinets storage	2,000	-	-	-	2,000
Ruth Holley meeting room furniture	15,198	15,198	-	-	-
Ruth Holley study room furniture	2,962	2,962	-	-	-
Rockrimmon - redesign Children's area	2,500	1,883	-	-	617
Cheyenne Mountain circulation desk replacement	15,035	15,035	-	-	-
Fountain - furniture teen gaming area	5,000	-	-	-	5,000
Fountain - chair replacement meeting room	6,500	-	-	-	6,500
Ruth Holley - furniture meeting room	7,032	7,032	-	-	-
Monument - replace chairs adult area	2,400	-	-	-	2,400
Monument - blind replacement community room	4,700	-	-	-	4,700
Monument - tables and chairs replacement	8,000	-	-	-	8,000
Monument - PC tables and chair replacement	2,000	-	-	-	2,000
Old Colorado City - table and chairs replacement	5,650	4,080	-	-	1,570
Old Colorado City - charging tables and computer tables	12,000	-	-	-	12,000
Rockrimmon - meeting room tables	3,000	2,881	-	-	119
Shelving	14,428	14,428	-	-	-
Replace tractor	9,975	9,975	-	-	-
Replace generator bookmobile	12,500	-	-	-	12,500
Contingency	439,064	224,978	-	136,133	77,953
Signage allowance	7,618	7,618	(0)	-	-
<b>Total Facilities Capital</b>	<b>1,733,842</b>	<b>1,185,466</b>	<b>0</b>	<b>160,973</b>	<b>387,404</b>
<b><u>Communications Capital</u></b>					
<b>2022 Projects</b>					
Signage projects	-	-	-	-	-
<b>Pre-2022 Projects</b>					
Signage projects	7,550	2,500	-	-	5,050
20 MAC-Event Needs	1,000	-	-	-	1,000
20 MAC-Art Contest	100	100	-	-	-
20 MAC-Printing	3,000	-	-	-	3,000
20 MAC-Branded Merchandising	600	531	-	-	69
20 MAC-Marketing / Promotion	1,500	450	-	150	900
20 MAC-Contingency	1,750	68	-	-	1,682
20 MAC-Signage	17,500	10,698	-	-	6,802
Monument - signage	3,000	-	-	-	3,000
Palmer Lake - signage	2,000	984	-	984	32
Rockrimmon - signage	2,500	-	-	-	2,500
Ute Pass- signage	2,000	-	-	-	2,000
<b>Total Communications Capital</b>	<b>42,500</b>	<b>15,331</b>	<b>-</b>	<b>1,134</b>	<b>26,035</b>
<b><u>Information Technology Capital</u></b>					
<b>2022 Projects</b>					
	-	-	-	-	-

**Pikes Peak Library District  
Capital Reserve Fund  
For the Month Period Ended January 31, 2022**

Account Description	Multi-Year Budget	Activity		Encumbrances	Available Budget
		Prior Years	2022		
<b>Pre-2022 Projects</b>					
Telecommunications switches and UPS	115,200	-	-	34,585	80,615
Cabling infrastructure repair	25,000	-	-	25,000	-
East Admin and staff cabling	85,000	85,000	-	-	-
Penrose Admin and staff cabling	35,000	13,630	-	21,370	-
Contingency cabling (non eRate)	15,000	-	-	14,352	648
Technology refresh (staff)	110,000	11,151	-	10,260	88,589
Technology refresh (patrons)	230,000	745	-	185,307	43,948
AWE literacy stations	55,000	35,700	-	-	19,300
Adult Education Chromebook and hotspots	5,000	-	-	-	5,000
Creative Service specialized sap top (3D Capable)	3,200	1,414	-	-	1,786
Young Adult Services programming Chromebook	5,300	-	-	-	5,300
Security system elevator access control	3,966	-	-	-	3,966
Staff and public printers	5,000	1,200	-	3,800	-
Contingency	20,000	7,323	-	10,824	1,853
Access control	850,000	-	-	311,289	538,711
Surveillance cameras	100,000	-	-	-	100,000
District-wide audio-visual equipment standardization	56,000	4,111	-	42,561	9,328
Receipt printers	12,500	-	-	12,500	-
Barcode scanners	12,500	97	-	-	12,403
Upgrade to Drupal	40,000	7,500	-	9,900	22,600
Servers-East Library data updates	2,000	2,000	-	-	-
Data center redesign	90,000	90,000	-	-	-
PC purchases	382,639	60,411	0	242,745	79,483
Technology refresh (staff)	44,000	34,378	0	-	9,622
Technology refresh (patrons)	131,000	131,000	-	-	-
Replace computers	38,454	38,454	0	-	-
Technology refresh (patrons)	43,795	43,795	-	-	-
Laptops- Young Adult Services	6,000	6,000	-	-	-
Laptops-Children's iPad	6,000	6,000	-	-	-
Self check - Penrose additional data ports	2,500	2,500	-	-	-
Scanners-Collect Management	2,080	2,080	-	-	-
Barcode scanners	15,102	15,102	-	-	-
RFID wands	15,000	13,416	(0)	1,584	(0)
Copier replacement	291,245	291,245	(0)	-	-
Network switches/UPS	336,000	181,762	-	160,496	(6,258)
MAC - networking	80,125	80,253	-	-	(128)
MAC - phone system	7,672	5,115	0	-	2,557
MAC - other	800	-	-	-	800
MAC - endpoints	31,944	30,608	0	-	1,336
MAC - security	97,456	94,893	0	-	2,563
Surveillance System redesign	18,473	18,473	(0)	-	-
Telephone switches	94,834	61,503	-	-	33,331
Firewall replacement	60,537	60,537	(0)	-	-
Switches/UPS replacement	40,000	40,000	-	-	-
ILS peripherals	265,000	32,122	0	67,064	165,814
IT equipment	49,145	49,145	(0)	-	-
Archival management system	13,400	-	-	-	13,400
AMH bins (2)	20,000	-	-	20,000	-
Genealogy equipment	29,000	19,599	0	-	9,400
East Library teen computers	4,000	4,000	-	-	-
Datacenter project	111,399	64,145	(0)	-	47,254
Security system	203,078	-	-	189,304	13,774
Surveillance System	-	-	-	125,000	(125,000)
AV Equipment - districtwide	126,676	1,676	-	-	125,000
IT management reserve	24,277	-	-	21,973	2,304
Contingency	2,320	2,320	-	-	-



Pikes Peak Library District  
 Capital Reserve Fund  
 For the Month Period Ended January 31, 2022

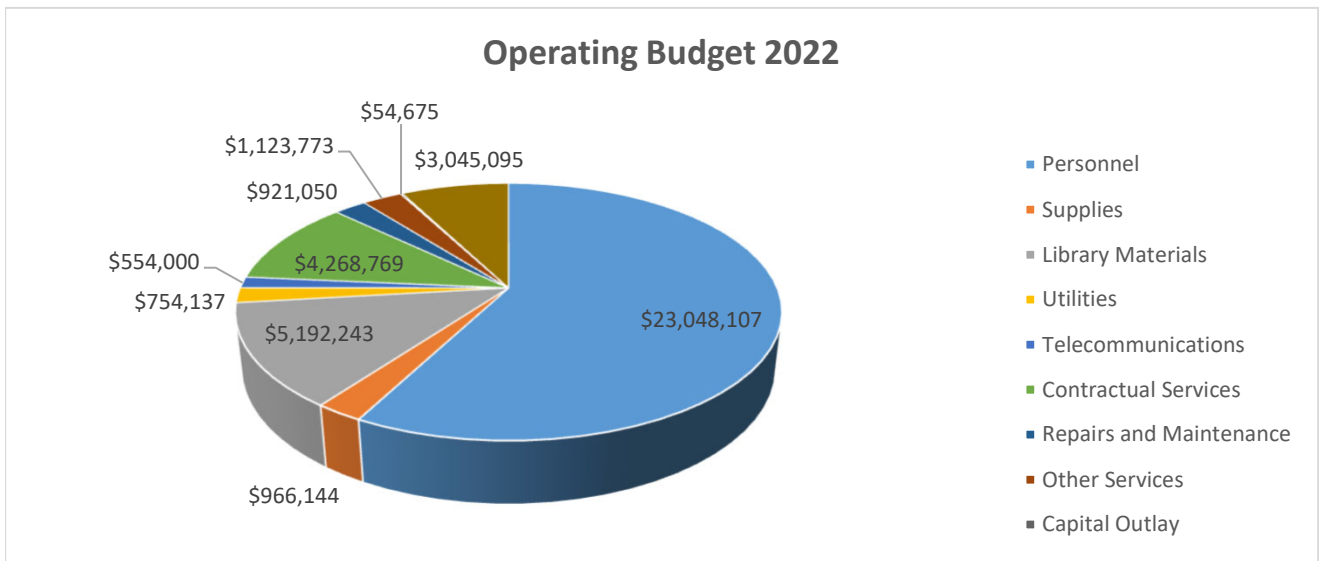
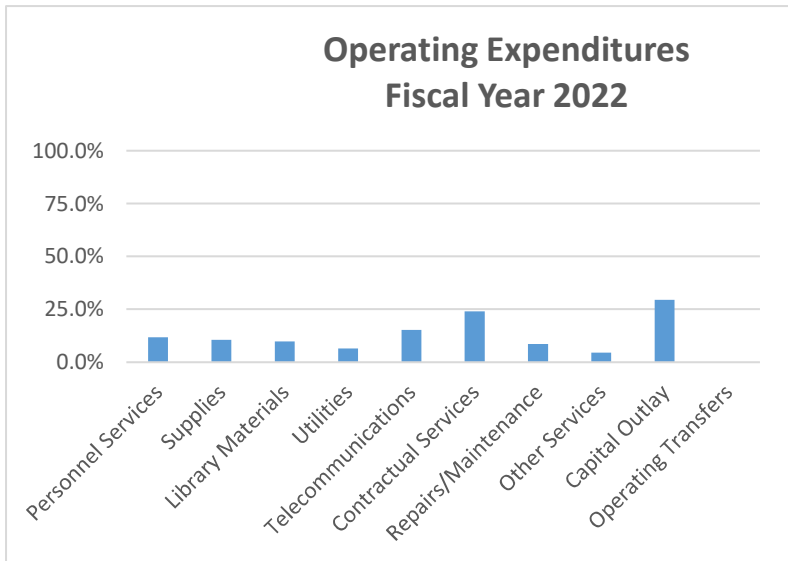
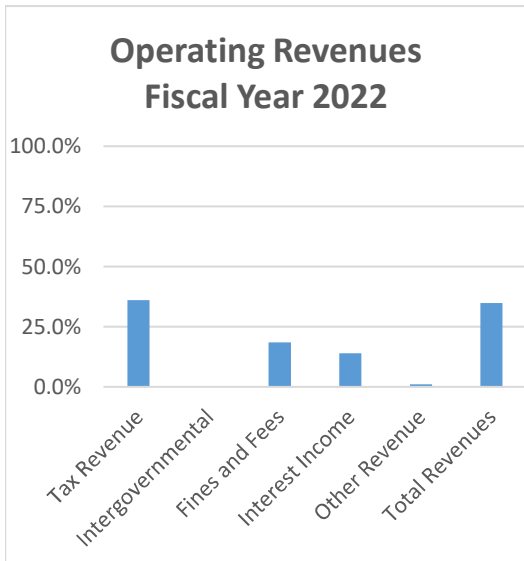
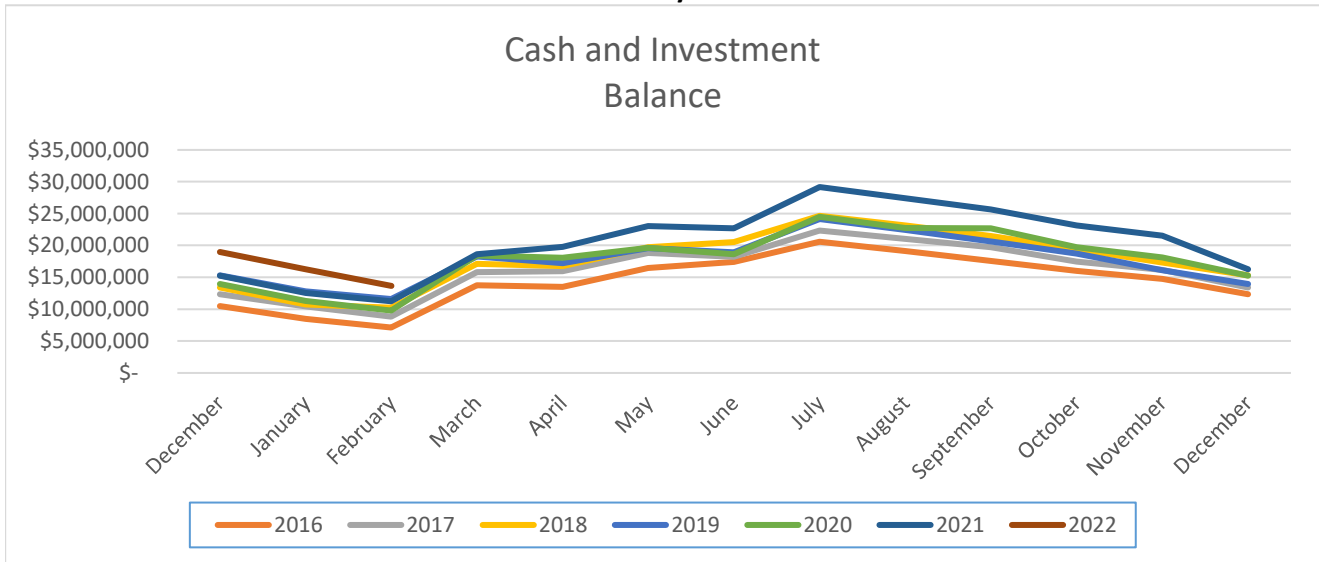
Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b>Total Information Technology Capital</b>	<b>4,469,616</b>	<b>1,650,403</b>	<b>1</b>	<b>1,509,913</b>	<b>1,309,300</b>
<b><u>Video Studio Capital</u></b>					
<b>2022 Projects</b>	-	-	-	-	-
<b>Pre-2022 Projects</b>					
Video projector replacements and additions	5,000	-	-	-	5,000
Wireless mic kit	1,327	1,327	0	-	-
Audio recorder	272	272	-	-	-
Audio recorder kit	1,064	1,064	-	-	-
Microphones	8,192	8,192	-	-	-
Video equipment and accessories	1,620	-	-	-	1,620
Video projectors replacement and additions	5,000	-	-	-	5,000
Cameras - Studio21c	33,960	33,960	-	-	-
DSLR cameras - checkout	5,700	-	-	-	5,700
Teleprompter	868	868	-	-	-
Video cam kit - checkout	2,235	2,235	(0)	-	-
GoPro kits	1,541	1,541	(0)	-	-
Photo roller system	1,274	1,274	-	-	-
Checkout equipment - L21c	3,242	3,242	(0)	-	-
Contingency	8,215	-	-	-	8,215
Isolation booth 21C studio	20,000	20,000	-	-	-
<b>Total Video Studio Capital</b>	<b>99,510</b>	<b>73,976</b>	<b>(0)</b>	<b>-</b>	<b>25,535</b>
<b><u>Creative Services Capital</u></b>					
<b>2022 Projects</b>	-	-	-	-	-
<b>Pre-2022 Projects</b>					
3D scanner	3,000	2,920	-	-	80
Equipment initiatives	27,900	23,273	(1)	-	4,628
Cricut machines	412	412	-	-	-
Sand Creek-larger kiln	2,994	2,994	-	-	-
East-larger laser cutter	17,440	17,440	-	-	-
New maker kits	1,000	-	-	-	1,000
Equipment replacement	3,500	792	-	-	2,708
Contingency	52,740	5,333	0	-	47,407
<b>Total Creative Services Capital</b>	<b>108,986</b>	<b>53,163</b>	<b>(1)</b>	<b>-</b>	<b>55,824</b>
<b>Total Expenditures</b>	<b>6,454,454</b>	<b>2,978,338</b>	<b>0</b>	<b>1,672,020</b>	<b>1,804,097</b>
<b>Excess Revenues over Expenditures</b>			<b>0</b>		
<b>Fund Balance - January 1, 2022</b>			<b>3,476,115</b>		
<b>Fund Balance - January 31, 2022</b>			<b>\$ 3,476,115</b>		

**Pikes Peak Library District  
Receipts and Disbursements by Cash Account  
For the Month Period Ended January 2022**

	<b>COLOTRUST Investments</b>	<b>US Bank Checking</b>	<b>Total Cash</b>
<b>Cash and Investments Balance - January 1 ,2022</b>	\$ 18,709,671	\$ 259,818	\$ 18,969,489
<b>Receipts</b>			
Property Taxes	294,524		294,524
Cash Receipts			-
Credit card and other activity		4,624	4,624
eRate funding			-
Interest	1,090	2	1,092
<b>Disbursements</b>			
Payment of Bills week of 01/07/2022		(270,030)	(270,030)
Payment of Bills week of 01/14/2022		(222,705)	(222,705)
Payment of Bills week of 01/21/2022		(718,356)	(718,356)
Payment of Bills week of 01/28/2022		(73,351)	(73,351)
Payment at end of month 01/31/2022			-
Payroll 01/07/2022		(672,094)	(672,094)
Payroll 01/21/2022		(1,020,584)	(1,020,584)
Payroll and end of month 01/31/2022		(21,398)	(21,398)
<b>Transfer between funds</b>	(2,700,000)	2,700,000	-
<b>Cash and Investments Balance - January 31 ,2022</b>	<u>\$ 16,305,284</u>	<u>\$ (34,074)</u>	<u>\$ 16,271,210</u>

# Pikes Peak Library District Financial Dashboard

February 2022



**Pikes Peak Library District**

**February 2022 Financial Report**

Presented to Board of Trustees on May 18, 2022

**Pikes Peak Library District  
 General Fund Summary  
 For the Two-Month Period Ended February 28, 2022**

General Fund	Year-To-Date				Notes
	2022	2021	Change	% Chg.	
<b>Revenues</b>					
Property taxes	\$ 12,784,014	\$ 10,797,415	\$ 1,986,599	18.4%	
Specific ownership taxes	539,832	592,191	(52,359)	-8.8%	
Fines/fees	12,409	8,311	4,098	49.3%	
Investment earnings	2,198	2,059	139	6.7%	
Other	3,044	149,702	(146,659)	-98.0%	
<b>Total Revenues</b>	<b>\$ 13,341,496</b>	<b>\$ 11,549,678</b>	<b>\$ 1,791,818</b>	<b>15.5%</b>	

**Pikes Peak Library District  
Statement of Revenues  
General Fund**

**Percent of Year 16.7%**

**For the Two-Month Period Ended February 28, 2022**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Variance</b>	<b>% Used</b>
<b>Tax Revenue</b>				
Property taxes				
Current	\$ 33,245,736	\$ 12,789,102	\$ (20,456,634)	38.5%
Abatements/refunds	(125,000)	(6,132)	118,868	4.9%
Omitted properties	7,200	-	(7,200)	0.0%
Delinquent	18,500	962	(17,538)	5.2%
Penalties/interest	37,500	82	(37,418)	0.2%
Specific ownership taxes	3,800,000	539,832	(3,260,168)	14.2%
Local government in lieu of prop. taxes	10,000	-	(10,000)	0.0%
<b>Total Tax Revenue</b>	<b>36,993,936</b>	<b>13,323,846</b>	<b>(23,670,090)</b>	<b>36.0%</b>
<b>Intergovernmental</b>				
Federal funds - other categories	179,006	-	(179,006)	0.0%
Federal - eRate Funding	655,000	-	(655,000)	0.0%
State Grant - library materials	170,624	-	(170,624)	0.0%
<b>Total Intergovernmental</b>	<b>1,004,630</b>	<b>-</b>	<b>(1,004,630)</b>	<b>0.0%</b>
<b>Fines and Fees</b>	<b>67,500</b>	<b>12,409</b>	<b>(55,091)</b>	<b>18.4%</b>
<b>Interest Income</b>	<b>15,750</b>	<b>2,198</b>	<b>(13,552)</b>	<b>14.0%</b>
<b>Other Revenue</b>				
Donations/grants/gifts				
PPLD Foundation	225,000	-	(225,000)	0.0%
Other	-	13	13	100.0%
Copier charges/PMS charges	45,000	5,189	(39,811)	11.5%
Parking lot collections	10,000	-	(10,000)	0.0%
Merchandise sales	-	93	93	100.0%
Miscellaneous	4,500	(2,286)	(6,786)	-50.8%
Asset sales proceeds	5,000	36	(4,964)	0.7%
<b>Total Other Revenue</b>	<b>289,500</b>	<b>3,044</b>	<b>(286,456)</b>	<b>1.1%</b>
<b>Total General Fund Revenues</b>	<b>\$ 38,371,316</b>	<b>\$ 13,341,496</b>	<b>\$ (25,029,820)</b>	<b>34.8%</b>

**Pikes Peak Library District  
 General Fund Summary  
 For the Two-Month Period Ended February 28, 2022**

General Fund	Year-To-Date				Notes
	2022	2021	Change	% Chg.	
<b>Expenditures</b>					
Personnel	\$ 2,680,682	\$ 2,462,797	\$ 217,885	8.8%	
Supplies	101,486	100,893	593	0.6%	
Library materials	507,144	692,842	(185,698)	-26.8%	
Utilities	48,319	27,615	20,703	75.0%	
Telecommunication costs	84,443	132,441	(47,998)	-36.2%	
Contractual services	1,022,947	861,894	161,053	18.7%	
Repairs and maintenance	78,448	33,694	44,754	132.8%	
Other services	49,976	45,611	4,365	9.6%	
Capital outlay	16,055	-	16,055	100.0%	
Operating transfers - other funds	-	-	-	0.0%	
<b>Total Expenditures</b>	<b>\$ 4,589,499</b>	<b>\$ 4,357,787</b>	<b>\$ 231,712</b>	<b>5.3%</b>	

**Pikes Peak Library District  
Statement of Expenditures  
General Fund**

**Percent of Year 16.7%**

**For the Two-Month Period Ended February 28, 2022**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Personnel Services</b>				
Regular employees	\$ 17,606,938	\$ 1,965,571	\$ 15,641,367	11.2%
Temporary employees	13,900	-	13,900	0.0%
Substitute employees	21,500	-	21,500	0.0%
Work-Study And internship	14,500	-	14,500	0.0%
Social security contributions	1,300,973	144,591	1,156,382	11.1%
Retirement contributions	1,408,296	158,700	1,249,596	11.3%
Health Plan contributions	2,400,000	393,708	2,006,292	16.4%
Unemployment insurance	47,500	-	47,500	0.0%
Workers compensation	50,000	-	50,000	0.0%
Vision Plan insurance	70,000	9,386	60,614	13.4%
Life A&D insurance	70,000	9,475	60,525	13.5%
Tuition assistance	40,000	(750)	40,750	-1.9%
<b>Total Personnel Services</b>	<b>23,048,107</b>	<b>2,680,682</b>	<b>20,367,425</b>	<b>11.6%</b>
<b>Supplies</b>				
General	294,700	10,490	284,210	3.6%
Microform	2,450	-	2,450	0.0%
Software purchases/licenses	387,870	86,475	301,395	22.3%
Computer supplies	45,320	-	45,320	0.0%
Processing	85,000	424	84,576	0.5%
Office	61,828	1,460	60,368	2.4%
Food - culinary lab	4,500	-	4,500	0.0%
Other	84,476	2,637	81,839	3.1%
<b>Total Supplies</b>	<b>966,144</b>	<b>101,486</b>	<b>864,658</b>	<b>10.5%</b>
<b>Library Materials</b>				
Audio-visual materials	835,800	17,985	817,815	2.2%
Books	1,258,900	62,467	1,196,433	5.0%
e-materials	2,009,767	208,719	1,801,048	10.4%
Library materials - other	203,000	16,325	186,675	8.0%
Microforms	5,000	-	5,000	0.0%
Periodicals	110,250	73,966	36,284	67.1%
Serials	25,000	8,021	16,979	32.1%
Databases - online services	744,526	119,662	624,864	16.1%
Memorials	-	-	-	0.0%



**Pikes Peak Library District  
Statement of Expenditures  
General Fund**

**Percent of Year 16.7%**

**For the Two-Month Period Ended February 28, 2022**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Total Library Materials</b>	5,192,243	507,144	4,685,099	9.8%
<b>Utilities</b>				
Gas	108,700	15,762	92,938	14.5%
Electric	509,150	29,041	480,109	5.7%
Water/sewer	125,847	3,343	122,504	2.7%
Storm water fees	10,440	173	10,267	1.7%
<b>Total Utilities</b>	754,137	48,319	705,818	6.4%
<b>Telecommunications</b>				
Data	367,000	53,298	313,702	14.5%
Voice	83,000	24,606	58,394	29.6%
Cellular	104,000	6,539	97,461	6.3%
<b>Total Telecommunications</b>	554,000	84,443	469,557	15.2%
<b>Contractual Services</b>				
Janitorial services	339,000	56,191	282,809	16.6%
Carpet cleaning services	136,000	24,478	111,522	18.0%
Laundry services	-	-	-	0.0%
Library facility rental	702,833	112,658	590,176	16.0%
Common area maintenance	167,117	26,975	140,142	16.1%
Storage rental	3,000	-	3,000	0.0%
Audit	43,800	-	43,800	0.0%
Legal	50,000	-	50,000	0.0%
Consultant	465,985	13,338	452,648	2.9%
Cataloging	40,000	2,850	37,150	7.1%
Trash removal	24,628	3,287	21,341	13.3%
Copier services	62,000	-	62,000	0.0%
Courier services	230,000	4,937	225,063	2.1%
Liability/property insurance	170,000	215,936	(45,936)	127.0%
Printing	82,000	3,333	78,667	4.1%
Programming	505,229	23,199	482,030	4.6%
Strategic plan	40,000	-	40,000	0.0%
Treasurer fees	494,000	191,852	302,148	38.8%
Warrantire	-	-	-	0.0%
Microfilming services	22,600	-	22,600	0.0%
Computer support agreements	114,800	72,636	42,164	63.3%

**Pikes Peak Library District  
Statement of Expenditures  
General Fund**

**Percent of Year 16.7%**

**For the Two-Month Period Ended February 28, 2022**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
Computer equipment maintenance	402,259	263,310	138,949	65.5%
Software licenses	53,031	-	53,031	0.0%
Software subscriptions	40,632	-	40,632	0.0%
Employee Assistance Program	21,855	-	21,855	0.0%
Parking	58,000	7,968	50,032	13.7%
<b>Total Contractual Services</b>	<b>4,268,769</b>	<b>1,022,947</b>	<b>3,245,822</b>	<b>24.0%</b>

**Repairs and Maintenance**

Grounds maintenance	95,600	4,169	91,431	4.4%
Vehicle operating costs	80,000	7,676	72,324	9.6%
Equipment maintenance	514,050	49,837	464,213	9.7%
Equipment repairs	50,650	24	50,626	0.0%
Furniture repairs	33,500	8,878	24,622	26.5%
Building repairs	147,250	7,864	139,386	5.3%
<b>Total Repairs and Maintenance</b>	<b>921,050</b>	<b>78,448</b>	<b>842,602</b>	<b>8.5%</b>

**Other Services**

Translation services	300	-	300	0.0%
Advertising	1,000	-	1,000	0.0%
Bank And trustee Fees	8,000	1,581	6,419	19.8%
School engagement	1,200	33	1,167	2.7%
Mileage/Travel reimbursement	73,850	2,137	71,713	2.9%
Employee recruitment	57,500	654	56,846	1.1%
Dues and memberships	71,596	8,898	62,698	12.4%
Merchandising	9,612	-	9,612	0.0%
Employee recognition	22,025	2,354	19,671	10.7%
Board of Trustees	7,000	36	6,964	0.5%
Community outreach	241,326	14,513	226,813	6.0%
Training	314,094	10,805	303,289	3.4%
Signage	30,000	7	29,993	0.0%
Bindery	5,000	-	5,000	0.0%
Book mending	1,500	-	1,500	0.0%
Safety	6,000	-	6,000	0.0%
Summer Adventure Club	83,100	-	83,100	0.0%
Patron reimbursement	500	-	500	0.0%
Postage	61,000	6,771	54,229	11.1%
Volunteer program	6,500	671	5,829	10.3%
Safety and wellness	8,000	210	7,790	2.6%

**Pikes Peak Library District  
Statement of Expenditures  
General Fund**

**Percent of Year 16.7%**

**For the Two-Month Period Ended February 28, 2022**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
Other	114,670	1,306	113,364	1.1%
<b>Total Other Services</b>	<b>1,123,773</b>	<b>49,976</b>	<b>1,073,797</b>	<b>4.4%</b>
<b>Capital Outlay</b>				
Other	54,675	16,055	38,620	29.4%
<b>Total Capital Outlay</b>	<b>54,675</b>	<b>16,055</b>	<b>38,620</b>	<b>29.4%</b>
<b>Operating Transfers to Other Funds</b>				
Fund transfers out	3,045,095	-	3,045,095	0.0%
<b>Total Expenditures</b>	<b>\$ 39,927,992</b>	<b>\$ 4,589,499</b>	<b>\$ 35,338,493</b>	<b>11.5%</b>

**Pikes Peak Library District  
Special Revenue Funds  
For the Two-Month Period Ended February 28, 2022**

<b>Fund Balance - January 1, 2022</b>	\$ 103,205
<b>Expenditures</b>	-
<b>Fund Balance - February 28, 2022</b>	<u>\$ 103,205</u>

**Fund Balance - By Fund - February 28, 2022**

Cheyenne Mountain Library Fund	\$ 812
High Prairie Library Fund	90,110
Sand Creek Library Fund	12,283
	<u>\$ 103,205</u>

**Pikes Peak Library District  
East Library Capital Projects Fund  
For the Two-Month Period Ended February 28, 2022**

Account Description	Activity				Available Budget
	Multi-Year Budget	Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Transfers In	349,372	232,372	-	-	117,000
<b>Total Revenues and Other Sources of Funds</b>	<b>349,372</b>	<b>232,372</b>	<b>-</b>	<b>-</b>	<b>117,000</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Parking Lot Consultant	30,000	-	-	-	30,000
Land Improvement	5,000	-	-	-	5,000
Dock Concrete Repair/Replace	22,000	-	-	-	22,000
Security Operations Center	35,000	-	-	-	35,000
Roof Replacement	900,000	-	23,316	856,025	20,659
IT equipment	-	-	-	-	-
Contingency	25,000	-	-	-	25,000
<b>Pre-2021 Projects</b>					
Add a closet with cooling for IT	25,000	20,344	-	-	4,656
Computer lab tables	20,000	-	-	-	20,000
COVID upgrades	14,200	-	-	-	14,200
Chiller roof structure over pit	8,715	8,715	-	-	-
2018 Enclose Chiller Pit	3,665	3,665	-	-	-
Roofing evaluation & design	13,241	2,078	-	-	11,163
External filtration system	1,907	1,907	-	-	-
Renovate security office	5,978	5,978	-	-	-
Replace aging fire panel	17,140	16,432	-	708	(0)
Replace emergency lighting generator	97,224	97,224	-	-	0
Furniture	30,000	5,038	-	-	24,962
Reading room furniture	20,000	16,865	-	-	3,135
Shared workstation - 4-person	2,765	2,765	-	-	-
Additional study room chairs	3,547	3,547	-	-	-
Contingency	45,143	12,292	-	-	32,850
Contingency IT	1,818	-	650	-	1,168
<b>Total Expenditures</b>	<b>1,327,343</b>	<b>196,850</b>	<b>23,966</b>	<b>856,734</b>	<b>249,793</b>
<b>Excess Revenues over Expenditures</b>			(23,966)		
<b>Fund Balance - January 1, 2022</b>			113,493		
<b>Fund Balance - February 28, 2022</b>			<u>\$ 89,527</u>		

**Pikes Peak Library District  
 Penrose Library Capital Projects Fund  
 For the Two-Month Period Ended February 28, 2022**

Account Description	Activity				Available Budget
	Multi-Year Budget	Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fund transfers in	1,288,424	97,224	-	-	1,191,200
<b>Total Revenues and Other Sources of Funds</b>	<b>1,288,424</b>	<b>97,224</b>	<b>-</b>	<b>-</b>	<b>1,191,200</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Replace Door Openers	10,000	-	-	-	10,000
Roof Replacement	950,000	-	-	-	950,000
Replace Rooftop Unit	23,500	-	-	-	23,500
Personal Belongs Lockers	18,000	-	-	-	18,000
Add A/C to Network Closet	15,000	-	-	-	15,000
Add Teen Center - Consultant	10,000	-	-	-	10,000
Mezzanine Redesign	10,000	-	-	-	10,000
Enclose Lower Classroom	15,000	-	-	-	15,000
Painting Allowance	75,000	-	-	-	75,000
Adult area tables	5,000	-	-	-	5,000
Furniture for children's area	7,800	-	-	-	7,800
Tables & chairs - Adults	15,000	-	-	-	15,000
Service point chairs	3,200	-	-	-	3,200
Adjustable height chairs	8,700	-	-	-	8,700
Contingency	25,000	-	-	-	25,000
<b>Pre-2022 Projects</b>					
Open chairs for Adult Education Services	2,500	-	-	2,400	100
Roofing consultant to evaluate existing roof	35,000	11,520	-	-	23,480
Install glass wall structure - Executive Assistant area	15,000	10,650	-	-	4,350
Add Office for Manager	20,000	309	-	-	19,691
Add IT Closet	25,000	24,662	-	-	338
Add messinine door structure	15,000	7,842	-	-	7,158
Painting allowance	25,000	-	-	-	25,000
Asphalt crack fill	15,764	15,764	-	-	-
Roofing evaluation	30,000	2,078	-	-	27,922
KCH-movable walls/partitions	3,000	-	-	-	3,000
KCH-interior paint	22,390	22,390	-	-	-
KCH-replace awning - front entrance	1,500	-	-	-	1,500
Install carpet In vault for meeting room	1,064	1,064	-	-	-
Purchase mural on garage wall	5,250	5,250	-	-	-
Add storefront wall to create office for Adult Education	11,757	11,757	-	-	-
Replace existing parking meters	50,000	-	-	-	50,000
Penrose campus renovation project	560,381	560,381	0	-	-
Replace lobby rooftop unit	20,544	20,544	-	-	-
Replace existing fire panel	16,921	16,921	-	-	-
Chiller replacement	55,000	-	-	-	55,000
Adjustable height desks	852	852	-	-	-
KCH - chairs For mezzanine	2,550	-	-	-	2,550
KCH - work tables (4), mezzanine	6,200	-	-	-	6,200
Replace all wooden chairs in public area	12,458	12,458	-	-	-
Contingency	147,461	33,174	0	8,445	105,842
<b>Total Expenditures</b>	<b>2,291,792</b>	<b>757,615</b>	<b>0</b>	<b>10,845</b>	<b>1,523,332</b>
<b>Excess Revenues over Expenditures</b>			(0)		
<b>Fund Balance - January 1, 2022</b>			342,977		
<b>Fund Balance - February 28, 2022</b>			<u>\$ 342,977</u>		

**Pikes Peak Library District**  
**Library 21c Capital Projects Fund**  
**For the Two-Month Period Ended February 28, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ -	\$ 11,277	\$ -	\$ -	\$ (11,277)
Fund Transfers In	1,578,967	1,384,467	-	-	194,500
<b>Total Revenues and Other Sources of Funds</b>	<b>1,578,967</b>	<b>1,395,744</b>	<b>-</b>	<b>-</b>	<b>183,223</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Seal Coat and Restripe	20,000	-	-	-	20,000
Initial irrigation repairs/UPG	25,000	-	-	-	25,000
Covert turf to native grass	75,000	-	-	-	75,000
Elevator starter	5,000	-	-	-	5,000
Elevator Lighting	12,000	-	-	-	12,000
Community meeting room	12,500	-	-	-	12,500
Fire magnetic lock ADA Studio	6,000	-	-	-	6,000
Auto openers ADA for Maker	14,000	-	-	-	14,000
Contingency	25,000	-	-	-	25,000
<b>Pre-2022 Projects</b>					
Awning for curbside service	25,000	-	-	-	25,000
Back up generator	105,000	-	-	88,571	16,429
Contingency	25,000	5,307	-	-	19,693
Closet UPS	10,000	-	-	-	10,000
Courtyard improvements	19,916	19,916	-	-	-
Roof replacement	712,758	712,758	-	-	-
Replace skylight/repairs	104,560	104,560	-	-	-
Signage	4,851	4,851	-	-	-
Add gas supply to kitchen	25,000	24,750	-	-	250
Install new service point first floor	20,000	-	-	-	20,000
Install one way window	6,727	6,727	-	-	-
Revamp Creative Service area	3,000	-	-	-	3,000
Culinary Lab equipment	86,020	44,281	-	-	41,739
Office chairs-meeting room	7,200	7,200	-	-	-
Adjustable height tables - Collection Management	1,200	-	-	-	1,200
Replace chairs - business center	17,000	17,000	-	-	-
Replace desk-Children's Services	6,000	-	-	-	6,000
Three sit/stand converters	874	874	-	-	-
Replace tables and chairs - training room	9,500	9,500	-	-	-
Boiler replacement	291,744	291,744	-	-	-
Contingency	85,293	83,031	-	-	2,262
Audio/visual equipment	4,686	3,974	-	-	713
Studio noise mitigation	21,979	1,417	-	-	20,562
Increase stage size	4,908	1,788	-	-	3,120
Venue LED lighting	3,572	3,095	-	-	477
<b>Total Expenditures</b>	<b>1,796,288</b>	<b>1,342,772</b>	<b>-</b>	<b>88,571</b>	<b>364,945</b>
<b>Excess Revenues over Expenditures</b>			-		
<b>Fund Balance - January 1, 2022</b>			305,235		
<b>Fund Balance - February 28, 2022</b>			<u>\$ 305,235</u>		

**Pikes Peak Library District  
Capital Reserve Fund  
For the Two-Month Period Ended February 28, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -
Tenant improvement reimbursement	71,897	71,897	0	-	-
Fund transfers in	6,129,137	4,586,742	-	-	1,542,395
Sale of assets	12,500	12,500	-	-	-
<b>Total Revenues and Other Sources of Funds</b>	<b>6,288,534</b>	<b>4,746,139</b>	<b>0</b>	<b>-</b>	<b>1,542,395</b>
<b>Expenditures</b>					
<b>Facilities Capital</b>					
<b>2022 Projects</b>					
	-	-	-	-	-
<b>Pre-2022 Projects</b>					
City bookmobile headlight upgrade	2,500	-	-	-	2,500
City bookmobile leaf spring upgrade	5,000	6,074	-	-	(1,074)
County bookmobile - back-up camera upgrade	1,500	-	-	-	1,500
Lobby stop van - replace lift gate	4,000	-	-	-	4,000
Cheyenne Mountain - Meeting room tables	5,000	2,701	-	-	2,299
Ruth Holley - Curbside drive-up window	10,000	-	-	-	10,000
Ruth Holley - Learning lab - tables	5,000	5,000	-	-	-
Monument - Four (4) Rtu's replacement allowance	12,500	-	-	-	12,500
Old Colorado City - HVAC replacement/upgrades	5,000	-	-	-	5,000
Sand Creek - Replace rooftop unit	50,000	-	-	-	50,000
Sand Creek - Replace crash bar and lock on front door	5,568	5,704	-	-	(136)
Sand Creek - Adjustable height tables	2,052	1,953	-	-	99
Sand Creek - Locking drive-up book returns	6,000	3,743	-	-	2,257
Concrete replacement - districtwide allowance	10,000	-	-	-	10,000
Upgrade fire system dialers to cellular	12,000	3,570	-	5,385	3,045
Asphalt repairs and maintenance - districtwide allowance	15,000	14,713	-	-	287
Furniture replacement contingency	25,000	4,097	-	4,235	16,668
Roof inspections, preventative maintenance repairs	15,000	4,250	-	-	10,750
Story walks at East, Penrose 21c and Fountain Libraries	16,000	15,263	-	-	737
Elevator electronic access at East and Penrose	3,966	-	-	-	3,966
Purchase uniform recycling retainers at all facilities	10,000	-	-	-	10,000
District-wide - asphalt maintenance	7,628	7,628	-	-	-
Landscape allowance	39,859	37,354	-	2,506	0
Ruth Holley - replace meeting room carpet	13,000	13,000	-	-	-
Ruth Holley - repaint interior	10,000	10,000	-	-	-
Update service points	4,421	4,421	-	-	-
Ruth Holley - add electricity In storage	2,078	2,078	-	-	-
Monument - replace bulbs	864	864	-	-	-
Old Colorado City - replace floor main level	75,000	70,390	-	-	4,610
Roof inspection	25,000	20,892	-	-	4,108
Cheyenne Mountain - replace entry tile with carpet	1,980	1,980	-	-	-
Old Colorado City - canopy over book drop	5,000	-	-	-	5,000
Old Colorado City - replace carpet	3,500	-	-	-	3,500
Rockrimmon - replace carpet in meeting room	5,000	5,000	-	-	-
Calhan project	284,202	275,426	-	813	7,964
Manitou Arts Council (MAC) project	198,946	176,542	-	2,841	19,564
MAC - intrusion alarms	12,559	12,558	-	-	1
MAC - furniture	38,694	37,523	0	-	1,171
Improvements other than buildings	15,111	14,263	-	848	(0)
District-wide - concrete replacement	23,560	17,830	-	-	5,730
District-wide - asphalt repairs	47,072	21,154	-	-	25,918
Staff lounge improvements - Penrose	9,972	234	-	-	9,738



**Pikes Peak Library District  
Capital Reserve Fund  
For the Two-Month Period Ended February 28, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
Staff lounge improvements - East Library	9,972	1,018	-	-	8,954
Staff lounge improvements - L21c	9,972	2,195	-	-	7,777
Water management system	685	685	-	-	-
District-wide - tree trimming	6,880	6,880	-	-	-
Intrusion alarm system	2,850	2,850	-	-	-
Bookmobile - awning replacement	4,000	-	-	4,000	-
Bookmobile - (2) half wraps	15,000	10,787	-	4,213	-
Furniture	25,000	21,390	0	-	3,610
Furniture - prior year	37,389	37,389	-	-	-
Cheyenne Mountain - workroom cabinets storage	2,000	-	-	-	2,000
Ruth Holley meeting room furniture	15,198	15,198	-	-	-
Ruth Holley study room furniture	2,962	2,962	-	-	-
Rockrimmon - redesign Children's area	2,500	1,883	-	-	617
Cheyenne Mountain circulation desk replacement	15,035	15,035	-	-	-
Fountain - furniture teen gaming area	5,000	-	-	-	5,000
Fountain - chair replacement meeting room	6,500	-	-	-	6,500
Ruth Holley - furniture meeting room	7,032	7,032	-	-	-
Monument - replace chairs adult area	2,400	-	-	-	2,400
Monument - blind replacement community room	4,700	-	-	-	4,700
Monument - tables and chairs replacement	8,000	-	-	-	8,000
Monument - PC tables and chair replacement	2,000	-	-	-	2,000
Old Colorado City - table and chairs replacement	5,650	4,080	-	-	1,570
Old Colorado City - charging tables and computer tables	12,000	-	-	-	12,000
Rockrimmon - meeting room tables	3,000	2,881	-	-	119
Shelving	14,428	14,428	-	-	-
Replace tractor	9,975	9,975	-	-	-
Replace generator bookmobile	12,500	-	-	-	12,500
Contingency	439,064	224,978	54,513	81,555	78,018
Signage allowance	7,618	7,618	(0)	-	-
<b>Total Facilities Capital</b>	<b>1,733,842</b>	<b>1,185,466</b>	<b>54,514</b>	<b>106,395</b>	<b>387,468</b>

**Communications Capital**

**2022 Projects**

Signage projects	-	-	-	-	-
<b>Pre-2022 Projects</b>					
Signage projects	7,550	2,500	-	-	5,050
20 MAC-Event Needs	1,000	-	-	-	1,000
20 MAC-Art Contest	100	100	-	-	-
20 MAC-Printing	3,000	-	-	-	3,000
20 MAC-Branded Merchandising	600	531	-	-	69
20 MAC-Marketing / Promotion	1,500	450	-	-	1,050
20 MAC-Contingency	1,750	68	-	-	1,682
20 MAC-Signage	17,500	10,698	-	-	6,802
Monument - signage	3,000	-	-	-	3,000
Palmer Lake - signage	2,000	984	984	-	32
Rockrimmon - signage	2,500	-	-	-	2,500
Ute Pass- signage	2,000	-	-	-	2,000
<b>Total Communications Capital</b>	<b>42,500</b>	<b>15,331</b>	<b>984</b>	<b>-</b>	<b>26,185</b>

**Information Technology Capital**

**2022 Projects**

	-	-	-	-	-
<b>Pre-2022 Projects</b>					

**Pikes Peak Library District  
Capital Reserve Fund  
For the Two-Month Period Ended February 28, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
Telecommunications switches and UPS	115,200	-	-	34,585	80,615
Cabling infrastructure repair	25,000	-	-	25,000	-
East Admin and staff cabling	85,000	85,000	-	-	-
Penrose Admin and staff cabling	35,000	13,630	-	21,370	-
Contingency cabling (non eRate)	15,000	-	-	14,352	648
Technology refresh (staff)	110,000	11,151	3,941	6,319	88,589
Technology refresh (patrons)	230,000	745	-	185,307	43,948
AWE literacy stations	55,000	35,700	-	-	19,300
Adult Education Chromebook and hotspots	5,000	-	-	-	5,000
Creative Service specialized sap top (3D Capable)	3,200	1,414	-	-	1,786
Young Adult Services programming Chromebook	5,300	-	-	-	5,300
Security system elevator access control	3,966	-	-	-	3,966
Staff and public printers	5,000	1,200	-	3,800	-
Contingency	20,000	7,323	246	10,558	1,872
Access control	850,000	-	311,289	-	538,711
Surveillance cameras	100,000	-	-	-	100,000
District-wide audio-visual equipment standardization	56,000	4,111	30,552	12,009	9,328
Receipt printers	12,500	-	-	12,500	-
Barcode scanners	12,500	97	-	12,403	-
Upgrade to Drupal	40,000	7,500	-	9,900	22,600
Servers-East Library data updates	2,000	2,000	-	-	-
Data center redesign	90,000	90,000	-	-	-
PC purchases	382,639	60,411	0	242,745	79,483
Technology refresh (staff)	44,000	34,378	0	-	9,622
Technology refresh (patrons)	131,000	131,000	-	-	-
Replace computers	38,454	38,454	0	-	-
Technology refresh (patrons)	43,795	43,795	-	-	-
Laptops- Young Adult Services	6,000	6,000	-	-	-
Laptops-Children's iPad	6,000	6,000	-	-	-
Self check - Penrose additional data ports	2,500	2,500	-	-	-
Scanners-Collect Management	2,080	2,080	-	-	-
Barcode scanners	15,102	15,102	-	-	-
RFID wands	15,000	13,416	1,584	-	-
Copier replacement	291,245	291,245	(0)	-	-
Network switches/UPS	336,000	181,762	-	160,496	(6,258)
MAC - networking	80,125	80,253	-	-	(128)
MAC - phone system	7,672	5,115	0	-	2,557
MAC - other	800	-	-	-	800
MAC - endpoints	31,944	30,608	0	-	1,336
MAC - security	97,456	94,893	0	-	2,563
Surveillance System redesign	18,473	18,473	(0)	-	-
Telephone switches	94,834	61,503	-	-	33,331
Firewall replacement	60,537	60,537	(0)	-	-
Switches/UPS replacement	40,000	40,000	-	-	-
ILS peripherals	265,000	32,122	4,056	67,524	161,298
IT equipment	49,145	49,145	(0)	-	-
Archival management system	13,400	-	-	-	13,400
AMH bins (2)	20,000	-	-	20,000	-
Genealogy equipment	29,000	19,600	(0)	-	9,400
East Library teen computers	4,000	4,000	-	-	-
Datacenter project	111,399	64,145	(0)	-	47,254
Security system	203,078	-	-	189,304	13,774
Surveillance System	-	-	-	125,000	(125,000)
AV Equipment - districtwide	126,676	1,676	-	-	125,000
IT management reserve	24,277	-	-	21,973	2,304
Contingency	2,320	2,320	-	-	-
<b>Total Information Technology Capital</b>	<b>4,469,616</b>	<b>1,650,404</b>	<b>351,668</b>	<b>1,175,145</b>	<b>1,292,401</b>

Pikes Peak Library District  
 Capital Reserve Fund  
 For the Two-Month Period Ended February 28, 2022

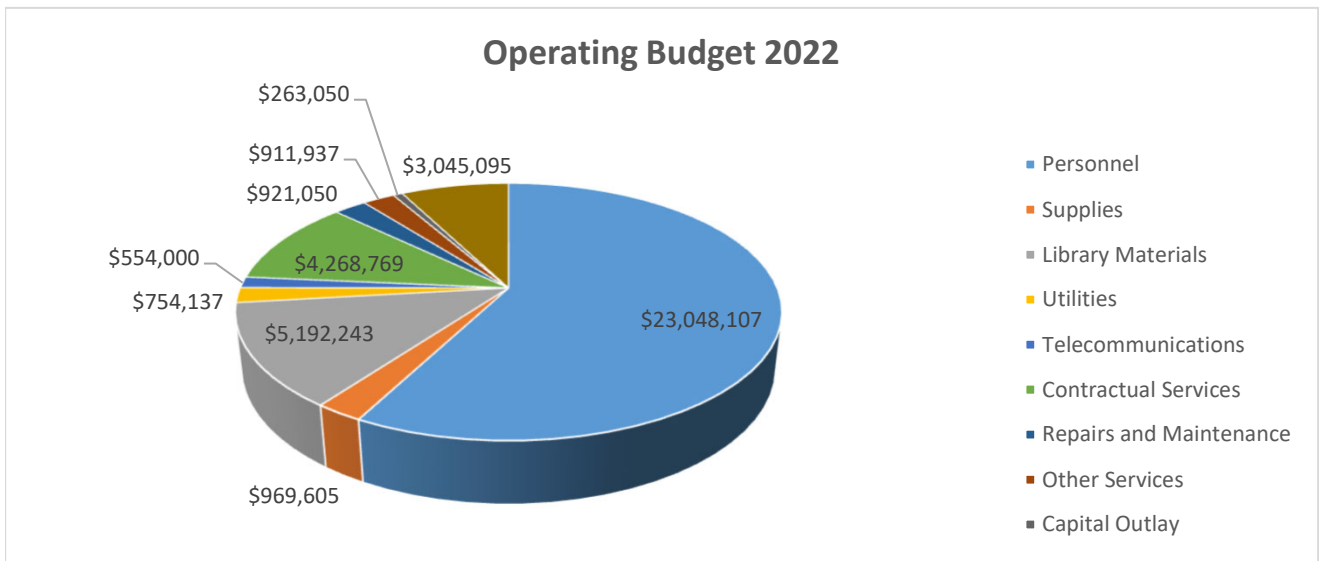
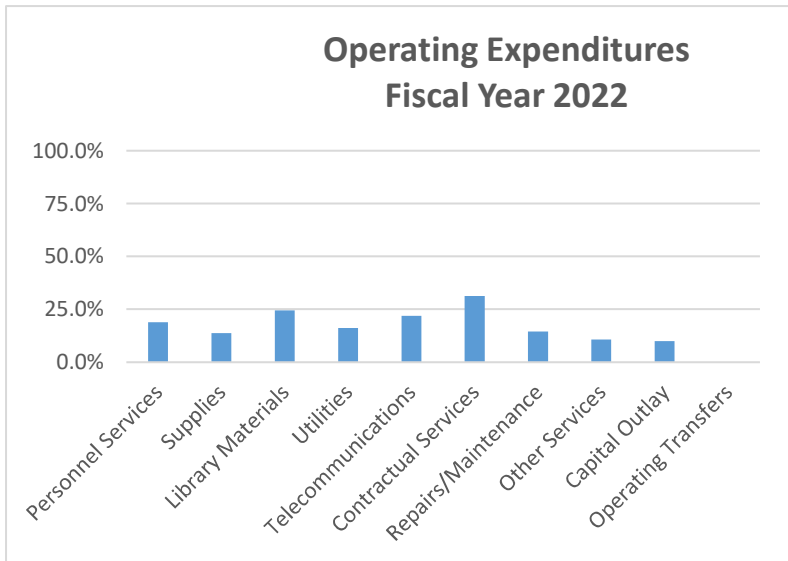
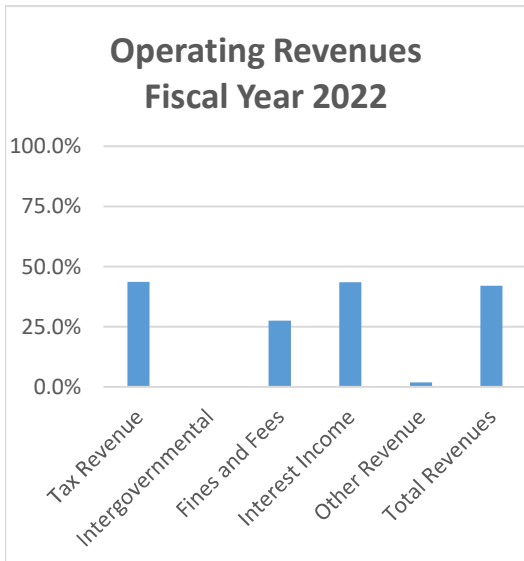
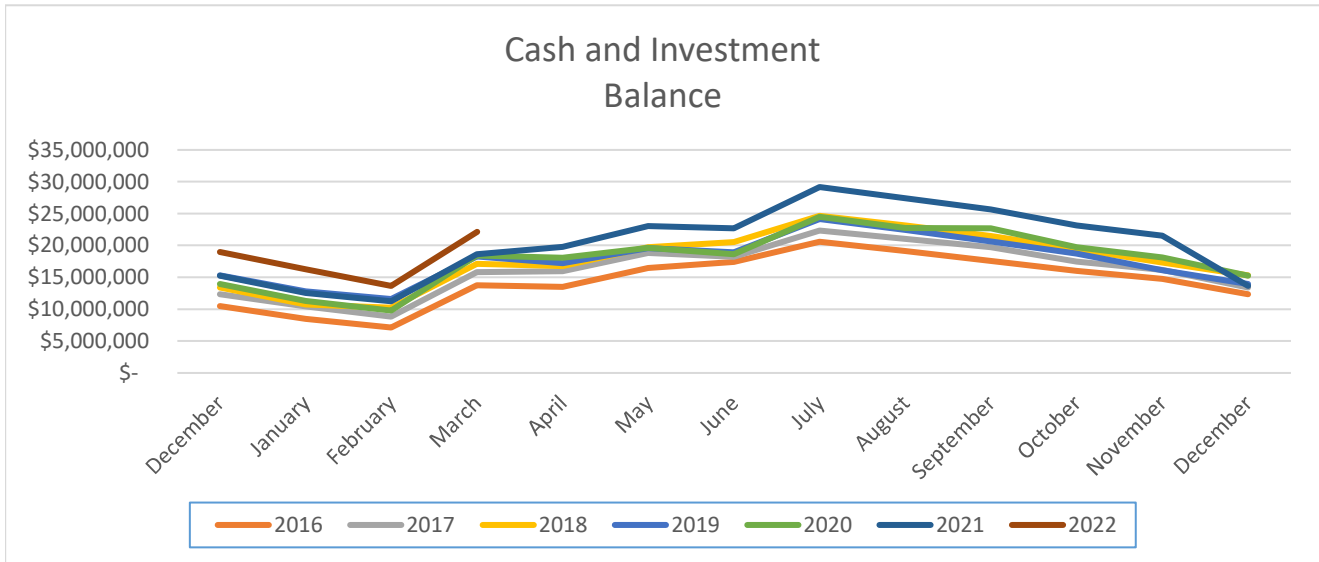
Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b><u>Video Studio Capital</u></b>					
<b>2022 Projects</b>					
	-	-	-	-	-
<b>Pre-2022 Projects</b>					
Video projector replacements and additions	5,000	-	-	-	5,000
Wireless mic kit	1,327	1,327	0	-	-
Audio recorder	272	272	-	-	-
Audio recorder kit	1,064	1,064	-	-	-
Microphones	8,192	8,192	-	-	-
Video equipment and accessories	1,620	-	-	-	1,620
Video projectors replacement and additions	5,000	-	-	-	5,000
Cameras - Studio21c	33,960	33,960	-	-	-
DSLR cameras - checkout	5,700	-	-	-	5,700
Teleprompter	868	868	-	-	-
Video cam kit - checkout	2,235	2,235	(0)	-	-
GoPro kits	1,541	1,541	(0)	-	-
Photo roller system	1,274	1,274	-	-	-
Checkout equipment - L21c	3,242	3,242	(0)	-	-
Contingency	8,215	-	-	-	8,215
Isolation booth 21C studio	20,000	20,000	-	-	-
<b>Total Video Studio Capital</b>	<b>99,510</b>	<b>73,976</b>	<b>(0)</b>	<b>-</b>	<b>25,535</b>
<b><u>Creative Services Capital</u></b>					
<b>2022 Projects</b>					
	-	-	-	-	-
<b>Pre-2022 Projects</b>					
3D scanner	3,000	2,920	-	-	80
Equipment initiatives	27,900	23,272	(0)	-	4,628
Cricut machines	412	412	-	-	-
Sand Creek-larger kiln	2,994	2,994	-	-	-
East-larger laser cutter	17,440	17,440	-	-	-
New maker kits	1,000	-	-	-	1,000
Equipment replacement	3,500	792	-	-	2,708
Contingency	52,740	5,333	0	-	47,407
<b>Total Creative Services Capital</b>	<b>108,986</b>	<b>53,162</b>	<b>(0)</b>	<b>-</b>	<b>55,824</b>
<b>Total Expenditures</b>	<b>6,454,454</b>	<b>2,978,338</b>	<b>407,165</b>	<b>1,281,539</b>	<b>1,787,412</b>
<b>Excess Revenues over Expenditures</b>			<b>(407,165)</b>		
<b>Fund Balance - January 1, 2022</b>			<b>3,476,115</b>		
<b>Fund Balance - February 28, 2022</b>			<b>\$ 3,068,950</b>		

**Pikes Peak Library District  
Receipts and Disbursements by Cash Account  
For the Two-Month Period Ended February 2022**

	<b>COLOTRUST Investments</b>	<b>US Bank Checking</b>	<b>Total Cash</b>
<b>Cash and Investments Balance - February 1 ,2022</b>	\$ 16,305,284	\$ (24,291)	\$ 16,280,993
<b>Receipts</b>			
Property Taxes	946,912		946,912
Cash Receipts			-
Credit card and other activity		9,814	9,814
eRate funding			-
Interest	1,103	3	1,106
<b>Disbursements</b>			
Payment of Bills week of			-
Payment of Bills week of 02/04/2022		(722,009)	(722,009)
Payment of Bills week of 02/11/2022		(445,330)	(445,330)
Payment of Bills week of 02/18/2022		(24,462)	(24,462)
Payment at end of month 02/28/2022		(720,757)	(720,757)
Payroll 02/04/2022		(709,221)	(709,221)
Payroll 02/18/2022		(713,055)	(713,055)
Payroll and end of month 02/28/2022		(246,191)	(246,191)
<b>Transfer between funds</b>	(3,600,000)	3,600,000	-
<b>Cash and Investments Balance - February 28 ,2022</b>	<b>\$ 13,653,299</b>	<b>\$ 4,500</b>	<b>\$ 13,657,799</b>

# Pikes Peak Library District Financial Dashboard

March 2022



**Pikes Peak Library District**

**March 2022 Financial Report**

Presented to Board of Trustees on May 18, 2022

**Pikes Peak Library District  
General Fund Summary  
For the Three-Month Period Ended March 31, 2022**

General Fund	Year-To-Date				Notes
	2022	2021	Change	% Chg.	
<b>Revenues</b>					
Property taxes	\$ 15,239,627	\$ 14,418,786	\$820,841	5.7%	1) & 2)
Specific ownership taxes	854,553	934,111	(79,558)	-8.5%	
Fines/fees	18,590	19,636	(1,046)	-5.3%	
Investment earnings	6,840	2,968	3,872	130.5%	
Other	5,481	40,729	(35,248)	-86.5%	
<b>Total Revenues</b>	<b>\$ 16,125,090</b>	<b>\$ 15,416,230</b>	<b>\$708,861</b>	<b>4.6%</b>	

1) January, February, and March account for 2.1% or \$.682 M, 36.5% or \$12,101.8 M, and 7.4% or \$2,455.6 M, respectively, of the total \$15,239.6 M YTD Actual (which represents 45.9% of PPLD's 2022 Budgeted Property Tax Revenue).

2) 2022 YTD Property Tax Revenue is on pace with budgeted YoY 5.7% Property Tax Revenue increase for 2022 vs 2021.

**Pikes Peak Library District  
Statement of Revenues  
General Fund**

**Percent of Year 25.0%**

**For the Three-Month Period Ended March 31, 2022**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Variance</b>	<b>% Used</b>
<b>Tax Revenue</b>				
Property taxes				
Current	\$ 33,245,736	\$ 15,247,592	\$ (17,998,144)	45.9%
Abatements/refunds	(125,000)	(9,718)	115,282	7.8%
Omitted properties	7,200	-	(7,200)	0.0%
Delinquent	18,500	1,400	(17,100)	7.6%
Penalties/interest	37,500	353	(37,147)	0.9%
Specific ownership taxes	3,800,000	854,553	(2,945,447)	22.5%
Local government in lieu of prop. taxes	10,000	-	(10,000)	0.0%
<b>Total Tax Revenue</b>	<b>36,993,936</b>	<b>16,094,180</b>	<b>(20,899,756)</b>	<b>43.5%</b>
<b>Intergovernmental</b>				
Federal funds - other categories	179,006	-	(179,006)	0.0%
Federal - eRate Funding	655,000	-	(655,000)	0.0%
State Grant - library materials	170,624	-	(170,624)	0.0%
<b>Total Intergovernmental</b>	<b>1,004,630</b>	<b>-</b>	<b>(1,004,630)</b>	<b>0.0%</b>
<b>Fines and Fees</b>	<b>67,500</b>	<b>18,590</b>	<b>(48,910)</b>	<b>27.5%</b>
<b>Interest Income</b>	<b>15,750</b>	<b>6,840</b>	<b>(8,910)</b>	<b>43.4%</b>
<b>Other Revenue</b>				
Donations/grants/gifts				
PPLD Foundation	225,000	-	(225,000)	0.0%
Other	-	20	20	100.0%
Copier charges/PMS charges	45,000	7,556	(37,444)	16.8%
Parking lot collections	10,000	-	(10,000)	0.0%
Merchandise sales	-	139	139	100.0%
Miscellaneous	4,500	(2,264)	(6,764)	-50.3%
Asset sales proceeds	5,000	30	(4,970)	0.6%
<b>Total Other Revenue</b>	<b>289,500</b>	<b>5,481</b>	<b>(284,019)</b>	<b>1.9%</b>
<b>Total General Fund Revenues</b>	<b>\$ 38,371,316</b>	<b>\$ 16,125,090</b>	<b>\$ (22,246,226)</b>	<b>42.0%</b>



**Pikes Peak Library District  
General Fund Summary  
For the Three-Month Period Ended March 31, 2022**

General Fund	Year-To-Date				Notes
	2022	2021	Change	% Chg.	
<b>Expenditures</b>					
Personnel	\$ 4,345,088	\$ 4,002,894	\$ 342,194	8.5%	1)
Supplies	131,774	174,294	(42,520)	-24.4%	
Library materials	1,269,083	976,648	292,435	29.9%	
Utilities	120,739	77,367	43,371	56.1%	
Telecommunication costs	121,107	176,400	(55,293)	-31.3%	
Contractual services	1,331,207	1,096,313	234,894	21.4%	2)
Repairs and maintenance	132,746	102,662	30,084	29.3%	
Other services	97,429	81,155	16,274	20.1%	
Capital outlay	26,139	737	25,402	3446.9%	
Operating transfers - other funds	-	-	-	0.0%	
<b>Total Expenditures</b>	<b>\$ 7,575,311</b>	<b>\$ 6,688,470</b>	<b>\$ 886,841</b>	<b>13.3%</b>	

1) Overall, the YoY variance in Personnel spending is due to a cost of living increase 2% higher in 2022 than 2021, 2022 Market Study adjustments, and a 2.2% increase in PPLD's 2022 contributions to the El Paso County Retirement fund.

2) YoY variance attributed to additional 2022 spending for Marketing & PR Consulting, Strategic Planning, and Benchmarking Study of \$63K, El Paso County Treasurer Fees of \$12K, Liability / Property Insurance of \$78k, and other of \$ 82K.

**Pikes Peak Library District  
Statement of Expenditures  
General Fund  
For the Three-Month Period Ended March 31, 2022**

**Percent of Year 25.0%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Personnel Services</b>				
Regular employees	\$ 17,606,938	\$ 3,228,299	\$ 14,378,639	18.3%
Temporary employees	13,900	-	13,900	0.0%
Substitute employees	21,500	-	21,500	0.0%
Work-Study And internship	14,500	-	14,500	0.0%
Social security contributions	1,300,973	237,491	1,063,481	18.3%
Retirement contributions	1,408,296	263,534	1,144,762	18.7%
Health Plan contributions	2,400,000	586,322	1,813,678	24.4%
Unemployment insurance	47,500	-	47,500	0.0%
Workers compensation	50,000	-	50,000	0.0%
Vision Plan insurance	70,000	13,989	56,011	20.0%
Life A&D insurance	70,000	15,204	54,796	21.7%
Tuition assistance	40,000	250	39,750	0.6%
<b>Total Personnel Services</b>	<b>23,048,107</b>	<b>4,345,088</b>	<b>18,703,019</b>	<b>18.9%</b>
<b>Supplies</b>				
General	298,161	16,122	282,039	5.4%
Microform	2,450	-	2,450	0.0%
Software purchases/licenses	387,870	109,403	278,467	28.2%
Computer supplies	45,320	290	45,030	0.6%
Processing	85,000	424	84,576	0.5%
Office	61,828	2,001	59,828	3.2%
Food - culinary lab	4,500	-	4,500	0.0%
Other	84,476	3,534	80,942	4.2%
<b>Total Supplies</b>	<b>969,605</b>	<b>131,774</b>	<b>837,831</b>	<b>13.6%</b>
<b>Library Materials</b>				
Audio-visual materials	835,800	70,405	765,395	8.4%
Books	1,258,900	218,433	1,040,467	17.4%
e-materials	2,009,767	623,104	1,386,663	31.0%
Library materials - other	203,000	49,287	153,713	24.3%
Microforms	5,000	-	5,000	0.0%
Periodicals	110,250	76,895	33,355	69.7%
Serials	25,000	8,021	16,979	32.1%
Databases - online services	744,526	222,892	521,634	29.9%
Memorials	-	47	(47)	100.0%
<b>Total Library Materials</b>	<b>5,192,243</b>	<b>1,269,083</b>	<b>3,923,160</b>	<b>24.4%</b>

**Pikes Peak Library District  
Statement of Expenditures  
General Fund  
For the Three-Month Period Ended March 31, 2022**

**Percent of Year 25.0%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Utilities</b>				
Gas	108,700	43,824	64,876	40.3%
Electric	509,150	68,715	440,435	13.5%
Water/sewer	125,847	7,855	117,992	6.2%
Storm water fees	10,440	345	10,094	3.3%
<b>Total Utilities</b>	<b>754,137</b>	<b>120,739</b>	<b>633,398</b>	<b>16.0%</b>
<b>Telecommunications</b>				
Data	367,000	82,146	284,854	22.4%
Voice	83,000	25,916	57,084	31.2%
Cellular	104,000	13,045	90,955	12.5%
<b>Total Telecommunications</b>	<b>554,000</b>	<b>121,107</b>	<b>432,893</b>	<b>21.9%</b>
<b>Contractual Services</b>				
Janitorial services	339,000	84,451	254,549	24.9%
Carpet cleaning services	136,000	39,384	96,616	29.0%
Laundry services	-	-	-	0.0%
Library facility rental	702,833	242,420	460,413	34.5%
Common area maintenance	167,117	52,381	114,736	31.3%
Storage rental	3,000	-	3,000	0.0%
Audit	43,800	-	43,800	0.0%
Legal	50,000	-	50,000	0.0%
Consultant	465,985	55,054	410,931	11.8%
Cataloging	40,000	2,850	37,150	7.1%
Trash removal	24,628	3,338	21,290	13.6%
Copier services	62,000	-	62,000	0.0%
Courier services	230,000	4,937	225,063	2.1%
Liability/property insurance	170,000	215,936	(45,936)	127.0%
Printing	82,000	5,235	76,765	6.4%
Programming	505,229	32,512	472,716	6.4%
Strategic plan	40,000	15,000	25,000	37.5%
Treasurer fees	494,000	228,740	265,260	46.3%
Warrantire	-	-	-	0.0%
Microfilming services	22,600	40	22,560	0.2%
Computer support agreements	114,800	72,636	42,164	63.3%
Computer equipment maintenance	402,259	263,310	138,949	65.5%
Software licenses	53,031	-	53,031	0.0%
Software subscriptions	40,632	-	40,632	0.0%
Employee Assistance Program	21,855	1,047	20,808	4.8%
Parking	58,000	11,936	46,064	20.6%
<b>Total Contractual Services</b>	<b>4,268,769</b>	<b>1,331,207</b>	<b>2,937,562</b>	<b>31.2%</b>

**Pikes Peak Library District  
Statement of Expenditures  
General Fund  
For the Three-Month Period Ended March 31, 2022**

**Percent of Year 25.0%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Repairs and Maintenance</b>				
Grounds maintenance	95,600	6,178	89,423	6.5%
Vehicle operating costs	80,000	18,836	61,164	23.5%
Equipment maintenance	514,050	82,603	431,447	16.1%
Equipment repairs	50,650	382	50,268	0.8%
Furniture repairs	33,500	12,479	21,021	37.3%
Building repairs	147,250	12,269	134,981	8.3%
<b>Total Repairs and Maintenance</b>	<b>921,050</b>	<b>132,746</b>	<b>788,304</b>	<b>14.4%</b>

**Other Services**

Translation services	300	-	300	0.0%
Advertising	1,000	-	1,000	0.0%
Bank And trustee Fees	8,000	2,472	5,528	30.9%
School engagement	1,200	33	1,167	2.7%
Mileage/Travel reimbursement	73,850	5,207	68,643	7.1%
Employee recruitment	57,500	1,348	56,152	2.3%
Dues and memberships	71,596	14,552	57,044	20.3%
Merchandising	9,612	-	9,612	0.0%
Employee recognition	22,025	3,121	18,905	14.2%
Board of Trustees	7,000	36	6,964	0.5%
Community outreach	250,326	16,707	233,619	6.7%
Training	314,094	17,330	296,764	5.5%
Signage	30,000	7	29,993	0.0%
Bindery	5,000	-	5,000	0.0%
Book mending	1,500	-	1,500	0.0%
Safety	6,000	-	6,000	0.0%
Summer Adventure Club	83,100	3,363	79,737	4.0%
Patron reimbursement	500	-	500	0.0%
Postage	61,000	6,990	54,010	11.5%
Volunteer program	6,500	671	5,829	10.3%
Safety and wellness	8,000	210	7,790	2.6%
Other	(106,166)	25,381	(131,547)	-23.9%
<b>Total Other Services</b>	<b>911,937</b>	<b>97,429</b>	<b>814,509</b>	<b>10.7%</b>

**Capital Outlay**

Other	263,050	26,139	236,911	9.9%
<b>Total Capital Outlay</b>	<b>263,050</b>	<b>26,139</b>	<b>236,911</b>	<b>9.9%</b>

**Pikes Peak Library District**  
**Statement of Expenditures**  
**General Fund**  
**For the Three-Month Period Ended March 31, 2022**

**Percent of Year**                      **25.0%**

<b>Account Description</b>	<b>2022 Budget</b>	<b>YTD Actual</b>	<b>Available Budget</b>	<b>% Used</b>
<b>Operating Transfers to Other Funds</b>				
Fund transfers out	3,045,095	-	3,045,095	0.0%
<b>Total Expenditures</b>	<b>\$ 39,927,992</b>	<b>\$ 7,575,311</b>	<b>\$ 32,352,681</b>	<b>19.0%</b> 1)

1) As an overall favorable indicator, the district has utilized 19% of budgeted expenditures, while being 25% into the fiscal year.

**Pikes Peak Library District  
Special Revenue Funds  
For the Three-Month Period Ended March 31, 2022**

**Fund Balance - January 1, 2022** \$ 103,205

**Expenditures** -

**Fund Balance - March 31, 2022** \$ 103,205

**Fund Balance - By Fund - March 31, 2022**

Cheyenne Mountain Library Fund	\$ 812
High Prairie Library Fund	90,110
Sand Creek Library Fund	12,283
	<u>\$ 103,205</u>

**Pikes Peak Library District  
East Library Capital Projects Fund  
For the Three-Month Period Ended March 31, 2022**

Account Description	Activity				Available Budget
	Multi-Year Budget	Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Transfers In	349,372	232,372	-	-	117,000
<b>Total Revenues and Other Sources of Funds</b>	<b>349,372</b>	<b>232,372</b>	<b>-</b>	<b>-</b>	<b>117,000</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Parking Lot Consultant	30,000	-	-	-	30,000
Land Improvement	5,000	-	-	-	5,000
Dock Concrete Repair/Replace	22,000	-	-	-	22,000
Security Operations Center	35,000	-	-	-	35,000
Roof Replacement	900,000	-	334,423	549,363	16,214
IT equipment	-	-	-	-	-
Contingency	25,000	-	-	-	25,000
<b>Pre-2021 Projects</b>					
Add a closet with cooling for IT	25,000	20,344	-	-	4,656
Computer lab tables	20,000	-	-	-	20,000
COVID upgrades	14,200	-	-	-	14,200
Chiller roof structure over pit	8,715	8,715	-	-	-
2018 Enclose Chiller Pit	3,665	3,665	-	-	-
Roofing evaluation & design	13,241	2,078	-	-	11,163
External filtration system	1,907	1,907	-	-	-
Renovate security office	5,978	5,978	-	-	-
Replace aging fire panel	17,140	16,432	-	708	(0)
Replace emergency lighting generator	97,224	97,224	-	-	0
Furniture	30,000	5,038	-	-	24,962
Reading room furniture	20,000	16,865	-	-	3,135
Shared workstation - 4-person	2,765	2,765	-	-	-
Additional study room chairs	3,547	3,547	-	-	-
Contingency	45,143	12,292	-	-	32,850
Contingency IT	1,818	-	650	-	1,168
<b>Total Expenditures</b>	<b>1,327,343</b>	<b>196,850</b>	<b>335,073</b>	<b>550,072</b>	<b>245,348</b>
<b>Excess Revenues over Expenditures</b>			(335,073)		
<b>Fund Balance - January 1, 2022</b>			113,493		
<b>Fund Balance - March 31, 2022</b>			<u>\$ (221,580)</u>		

**Pikes Peak Library District  
 Penrose Library Capital Projects Fund  
 For the Three-Month Period Ended March 31, 2022**

Account Description	Activity				Available Budget
	Multi-Year Budget	Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fund transfers in	1,288,424	97,224	-	-	1,191,200
<b>Total Revenues and Other Sources of Funds</b>	<b>1,288,424</b>	<b>97,224</b>	<b>-</b>	<b>-</b>	<b>1,191,200</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Replace Door Openers	10,000	-	-	-	10,000
Roof Replacement	950,000	-	-	-	950,000
Replace Rooftop Unit	23,500	-	-	-	23,500
Personal Belongs Lockers	18,000	-	-	-	18,000
Add A/C to Network Closet	15,000	-	-	-	15,000
Add Teen Center - Consultant	10,000	-	-	-	10,000
Mezzanine Redesign	10,000	-	-	1,020	8,980
Enclose Lower Classroom	15,000	-	-	-	15,000
Painting Allowance	75,000	-	-	-	75,000
Adult area tables	5,000	-	-	-	5,000
Furniture for children's area	7,800	-	-	-	7,800
Tables & chairs - Adults	15,000	-	-	-	15,000
Service point chairs	3,200	-	-	-	3,200
Adjustable height chairs	8,700	-	-	5,749	2,951
Contingency	25,000	-	-	-	25,000
<b>Pre-2022 Projects</b>					
Open chairs for Adult Education Services	2,500	-	-	2,400	100
Roofing consultant to evaluate existing roof	35,000	11,520	-	-	23,480
Install glass wall structure - Executive Assistant area	15,000	10,650	-	-	4,350
Add Office for Manager	20,000	309	-	-	19,691
Add IT Closet	25,000	24,662	-	-	338
Add messinine door structure	15,000	7,842	-	-	7,158
Painting allowance	25,000	-	-	-	25,000
Asphalt crack fill	15,764	15,764	-	-	-
Roofing evaluation	30,000	2,078	-	-	27,922
KCH-movable walls/partitions	3,000	-	-	-	3,000
KCH-interior paint	22,390	22,390	-	-	-
KCH-replace awning - front entrance	1,500	-	-	-	1,500
Install carpet In vault for meeting room	1,064	1,064	-	-	-
Purchase mural on garage wall	5,250	5,250	-	-	-
Add storefront wall to create office for Adult Education	11,757	11,757	-	-	-
Replace existing parking meters	50,000	-	-	-	50,000
Penrose campus renovation project	560,381	560,381	0	-	-
Replace lobby rooftop unit	20,544	20,544	-	-	-
Replace existing fire panel	16,921	16,921	-	-	-
Chiller replacement	55,000	-	-	-	55,000
Adjustable height desks	852	852	-	-	-
KCH - chairs For mezzanine	2,550	-	-	-	2,550
KCH - work tables (4), mezzanine	6,200	-	-	-	6,200
Replace all wooden chairs in public area	12,458	12,458	-	-	-
Contingency	147,461	33,174	0	25,000	89,287
<b>Total Expenditures</b>	<b>2,291,792</b>	<b>757,615</b>	<b>0</b>	<b>34,169</b>	<b>1,500,008</b>
<b>Excess Revenues over Expenditures</b>			(0)		
<b>Fund Balance - January 1, 2022</b>			342,977		
<b>Fund Balance - March 31, 2022</b>			<u>\$ 342,977</u>		



**Pikes Peak Library District**  
**Library 21c Capital Projects Fund**  
**For the Three-Month Period Ended March 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ -	\$ 11,277	\$ -	\$ -	\$ (11,277)
Fund Transfers In	1,578,967	1,384,467	-	-	194,500
<b>Total Revenues and Other Sources of Funds</b>	<b>1,578,967</b>	<b>1,395,744</b>	<b>-</b>	<b>-</b>	<b>183,223</b>
<b>Expenditures</b>					
<b>2022 Projects</b>					
Seal Coat and Restripe	20,000	-	-	-	20,000
Initial irrigation repairs/UPG	25,000	-	-	-	25,000
Covert tuff to native grass	75,000	-	-	-	75,000
Elevator starter	5,000	-	-	-	5,000
Elevator Lighting	12,000	-	-	-	12,000
Community meeting room	12,500	-	-	-	12,500
Fire magnetic lock ADA Studio	6,000	-	-	-	6,000
Auto openers ADA for Maker	14,000	-	-	-	14,000
Contingency	25,000	-	-	-	25,000
<b>Pre-2022 Projects</b>					
Awning for curbside service	25,000	-	-	-	25,000
Back up generator	105,000	-	-	88,571	16,429
Contingency	25,000	5,307	-	-	19,693
Closet UPS	10,000	-	-	-	10,000
Courtyard improvements	19,916	19,916	-	-	-
Roof replacement	712,758	712,758	-	-	-
Replace skylight/repairs	104,560	104,560	-	-	-
Signage	4,851	4,851	-	-	-
Add gas supply to kitchen	25,000	24,750	-	-	250
Install new service point first floor	20,000	-	-	-	20,000
Install one way window	6,727	6,727	-	-	-
Revamp Creative Service area	3,000	-	-	-	3,000
Culinary Lab equipment	86,020	44,281	-	-	41,739
Office chairs-meeting room	7,200	7,200	-	-	-
Adjustable height tables - Collection Management	1,200	-	-	-	1,200
Replace chairs - business center	17,000	17,000	-	-	-
Replace desk-Children's Services	6,000	-	-	-	6,000
Three sit/stand converters	874	874	-	-	-
Replace tables and chairs - training room	9,500	9,500	-	-	-
Boiler replacement	291,744	291,744	-	-	-
Contingency	85,293	83,031	-	-	2,262
Audio/visual equipment	4,686	3,974	-	-	713
Studio noise mitigation	21,979	1,417	-	-	20,562
Increase stage size	4,908	1,788	-	-	3,120
Venue LED lighting	3,572	3,095	-	-	477
<b>Total Expenditures</b>	<b>1,796,288</b>	<b>1,342,772</b>	<b>-</b>	<b>88,571</b>	<b>364,945</b>
<b>Excess Revenues over Expenditures</b>					<b>-</b>
<b>Fund Balance - January 1, 2022</b>					<b>305,235</b>
<b>Fund Balance - March 31, 2022</b>					<b>\$ 305,235</b>

**Pikes Peak Library District  
Capital Reserve Fund  
For the Three-Month Period Ended March 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b>Revenues and Other Sources of Funds</b>					
Fundraising	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -
Tenant improvement reimbursement	71,897	71,897	0	-	-
Fund transfers in	6,129,137	4,586,742	-	-	1,542,395
Sale of assets	12,500	12,500	-	-	-
<b>Total Revenues and Other Sources of Funds</b>	<b>6,288,534</b>	<b>4,746,139</b>	<b>0</b>	<b>-</b>	<b>1,542,395</b>
<b>Expenditures</b>					
<b>Facilities Capital</b>					
<b>2022 Projects</b>					
	-	-	-	-	-
<b>Pre-2022 Projects</b>					
City bookmobile headlight upgrade	2,500	-	-	-	2,500
City bookmobile leaf spring upgrade	5,000	6,074	-	-	(1,074)
County bookmobile - back-up camera upgrade	1,500	-	-	-	1,500
Lobby stop van - replace lift gate	4,000	-	-	-	4,000
Cheyenne Mountain - Meeting room tables	5,000	2,701	-	-	2,299
Ruth Holley - Curbside drive-up window	10,000	-	-	-	10,000
Ruth Holley - Learning lab - tables	5,000	5,000	-	-	-
Monument - Four (4) Rtu's replacement allowance	12,500	-	-	-	12,500
Old Colorado City - HVAC replacement/upgrades	5,000	-	-	-	5,000
Sand Creek - Replace rooftop unit	50,000	-	-	-	50,000
Sand Creek - Replace crash bar and lock on front door	5,568	5,704	-	-	(136)
Sand Creek - Adjustable height tables	2,052	1,953	-	-	99
Sand Creek - Locking drive-up book returns	6,000	3,743	-	-	2,257
Concrete replacement - districtwide allowance	10,000	-	-	-	10,000
Upgrade fire system dialers to cellular	12,000	3,570	2,885	2,500	3,045
Asphalt repairs and maintenance - districtwide allowance	15,000	14,713	-	-	287
Furniture replacement contingency	25,000	4,097	-	4,235	16,668
Roof inspections, preventative maintenance repairs	15,000	4,250	-	-	10,750
Story walks at East, Penrose 21c and Fountain Libraries	16,000	15,263	-	-	737
Elevator electronic access at East and Penrose	3,966	-	-	-	3,966
Purchase uniform recycling retainers at all facilities	10,000	-	-	-	10,000
District-wide - asphalt maintenance	7,628	7,628	-	-	-
Landscape allowance	39,859	37,354	-	2,506	0
Ruth Holley - replace meeting room carpet	13,000	13,000	-	-	-
Ruth Holley - repaint interior	10,000	10,000	-	-	-
Update service points	4,421	4,421	-	-	-
Ruth Holley - add electricity In storage	2,078	2,078	-	-	-
Monument - replace bulbs	864	864	-	-	-
Old Colorado City - replace floor main level	75,000	70,390	-	-	4,610
Roof inspection	25,000	20,892	-	-	4,108
Cheyenne Mountain - replace entry tile with carpet	1,980	1,980	-	-	-
Old Colorado City - canopy over book drop	5,000	-	-	-	5,000
Old Colorado City - replace carpet	3,500	-	-	-	3,500
Rockrimmon - replace carpet in meeting room	5,000	5,000	-	-	-
Calhan project	284,202	275,426	-	813	7,964
Ruth Holley leasehold improvements	-	-	-	-	-
Manitou Arts Council (MAC) project	198,946	176,542	-	4,742	17,663
MAC - intrusion alarms	12,559	12,558	-	-	1
MAC - furniture	38,694	37,523	0	-	1,171
Improvements other than buildings	15,111	14,263	-	848	(0)
District-wide - concrete replacement	23,560	17,830	-	-	5,730
District-wide - asphalt repairs	47,072	21,154	-	-	25,918

**Pikes Peak Library District  
Capital Reserve Fund  
For the Three-Month Period Ended March 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
Staff lounge improvements - Penrose	9,972	234	-	-	9,738
Staff lounge improvements - East Library	9,972	1,018	-	-	8,954
Staff lounge improvements - L21c	9,972	2,195	-	-	7,777
Water management system	685	685	-	-	-
District-wide - tree trimming	6,880	6,880	-	-	-
Intrusion alarm system	2,850	2,850	-	-	-
Bookmobile - awning replacement	4,000	-	-	4,000	-
Bookmobile - (2) half wraps	15,000	10,787	2,107	2,107	-
Furniture	25,000	21,390	0	-	3,610
Furniture - prior year	37,389	37,389	-	-	-
Cheyenne Mountain - workroom cabinets storage	2,000	-	-	-	2,000
Ruth Holley meeting room furniture	15,198	15,198	-	-	-
Ruth Holley study room furniture	2,962	2,962	-	-	-
Rockrimmon - redesign Children's area	2,500	1,883	-	-	617
Cheyenne Mountain circulation desk replacement	15,035	15,035	-	-	-
Fountain - furniture teen gaming area	5,000	-	-	-	5,000
Fountain - chair replacement meeting room	6,500	-	-	-	6,500
Ruth Holley - furniture meeting room	7,032	7,032	-	-	-
Monument - replace chairs adult area	2,400	-	-	-	2,400
Monument - blind replacement community room	4,700	-	-	-	4,700
Monument - tables and chairs replacement	8,000	-	-	-	8,000
Monument - PC tables and chair replacement	2,000	-	-	-	2,000
Old Colorado City - table and chairs replacement	5,650	4,080	-	-	1,570
Old Colorado City - charging tables and computer tables	12,000	-	-	-	12,000
Rockrimmon - meeting room tables	3,000	2,881	-	-	119
Shelving	14,428	14,428	-	-	-
Replace tractor	9,975	9,975	-	-	-
Replace generator bookmobile	12,500	-	-	-	12,500
Contingency	439,064	224,978	73,024	63,044	78,018
Signage allowance	7,618	7,618	(0)	-	-
<b>Total Facilities Capital</b>	<b>1,733,842</b>	<b>1,185,466</b>	<b>78,016</b>	<b>84,794</b>	<b>385,567</b>
<b><u>Communications Capital</u></b>					
<b>2022 Projects</b>					
Signage projects	-	-	-	-	-
<b>Pre-2022 Projects</b>					
Signage projects	7,550	2,500	-	-	5,050
20 MAC-Event Needs	1,000	-	-	-	1,000
20 MAC-Art Contest	100	100	-	-	-
20 MAC-Printing	3,000	-	-	-	3,000
20 MAC-Branded Merchandising	600	531	-	-	69
20 MAC-Marketing / Promotion	1,500	450	-	-	1,050
20 MAC-Contingency	1,750	68	-	-	1,682
20 MAC-Signage	17,500	10,698	-	-	6,802
Monument - signage	3,000	-	-	-	3,000
Palmer Lake - signage	2,000	984	984	-	32
Rockrimmon - signage	2,500	-	-	-	2,500
Ute Pass- signage	2,000	-	-	-	2,000
<b>Total Communications Capital</b>	<b>42,500</b>	<b>15,331</b>	<b>984</b>	<b>-</b>	<b>26,185</b>
<b><u>Information Technology Capital</u></b>					
<b>2022 Projects</b>					
	-	-	-	-	-

**Pikes Peak Library District  
Capital Reserve Fund  
For the Three-Month Period Ended March 31, 2022**

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b>Pre-2022 Projects</b>					
Telecommunications switches and UPS	115,200	-	-	64,641	50,559
Cabling infrastructure repair	25,000	-	-	25,000	-
East Admin and staff cabling	85,000	85,000	-	-	-
Penrose Admin and staff cabling	35,000	13,630	-	21,370	-
Contingency cabling (non eRate)	15,000	-	-	14,352	648
Technology refresh (staff)	110,000	11,151	5,429	11,175	82,245
Technology refresh (patrons)	230,000	745	96,441	-	132,814
AWE literacy stations	55,000	35,700	-	-	19,300
Adult Education Chromebook and hotspots	5,000	-	-	-	5,000
Creative Service specialized sap top (3D Capable)	3,200	1,414	-	-	1,786
Young Adult Services programming Chromebook	5,300	-	-	-	5,300
Security system elevator access control	3,966	-	-	-	3,966
Staff and public printers	5,000	1,200	-	3,800	-
Contingency	20,000	7,323	246	10,558	1,872
Access control	850,000	-	311,289	-	538,711
Surveillance cameras	100,000	-	-	-	100,000
District-wide audio-visual equipment standardization	56,000	4,111	30,552	12,197	9,139
Receipt printers	12,500	-	-	12,500	-
Barcode scanners	12,500	97	-	12,403	-
Upgrade to Drupal	40,000	7,500	1,279	8,621	22,600
Servers-East Library data updates	2,000	2,000	-	-	-
Data center redesign	90,000	90,000	-	-	-
PC purchases	382,639	60,411	0	242,745	79,483
Technology refresh (staff)	44,000	34,378	0	-	9,622
Technology refresh (patrons)	131,000	131,000	-	-	-
Replace computers	38,454	38,454	0	-	-
Technology refresh (patrons)	43,795	43,795	-	-	-
Laptops- Young Adult Services	6,000	6,000	-	-	-
Laptops-Children's iPad	6,000	6,000	-	-	-
Self check - Penrose additional data ports	2,500	2,500	-	-	-
Scanners-Collect Management	2,080	2,080	-	-	-
Barcode scanners	15,102	15,102	-	-	-
RFID wands	15,000	13,416	1,584	-	-
Copier replacement	291,245	291,245	(0)	-	-
Network switches/UPS	336,000	181,762	99,203	61,293	(6,258)
MAC - networking	80,125	80,253	-	-	(128)
MAC - phone system	7,672	5,115	0	-	2,557
MAC - other	800	-	-	-	800
MAC - endpoints	31,944	30,608	0	-	1,336
MAC - security	97,456	94,893	0	-	2,563
Surveillance System redesign	18,473	18,473	(0)	-	-
Telephone switches	94,834	61,503	-	-	33,331
Firewall replacement	60,537	60,537	(0)	-	-
Switches/UPS replacement	40,000	40,000	-	-	-
ILS peripherals	265,000	32,122	4,056	67,524	161,298
IT equipment	49,145	49,145	(0)	-	-
Archival management system	13,400	-	-	-	13,400
AMH bins (2)	20,000	-	-	20,000	-
Genealogy equipment	29,000	19,600	(0)	-	9,400
East Library teen computers	4,000	4,000	-	-	-
Datacenter project	111,399	64,145	(0)	-	47,254
Security system	203,078	-	-	189,304	13,774
Surveillance System	-	-	-	125,000	(125,000)
AV Equipment - districtwide	126,676	1,676	-	-	125,000
IT management reserve	24,277	-	-	22,504	1,773
Contingency	2,320	2,320	-	-	-

Pikes Peak Library District  
 Capital Reserve Fund  
 For the Three-Month Period Ended March 31, 2022

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
<b>Total Information Technology Capital</b>	<b>4,469,616</b>	<b>1,650,404</b>	<b>550,078</b>	<b>924,988</b>	<b>1,344,147</b>
<b><u>Video Studio Capital</u></b>					
<b>2022 Projects</b>	-	-	-	-	-
<b>Pre-2022 Projects</b>					
Video projector replacements and additions	5,000	-	-	-	5,000
Wireless mic kit	1,327	1,327	0	-	-
Audio recorder	272	272	-	-	-
Audio recorder kit	1,064	1,064	-	-	-
Microphones	8,192	8,192	-	-	-
Video equipment and accessories	1,620	-	-	-	1,620
Video projectors replacement and additions	5,000	-	-	-	5,000
Cameras - Studio21c	33,960	33,960	-	-	-
DSLR cameras - checkout	5,700	-	-	-	5,700
Teleprompter	868	868	-	-	-
Video cam kit - checkout	2,235	2,235	(0)	-	-
GoPro kits	1,541	1,541	(0)	-	-
Photo roller system	1,274	1,274	-	-	-
Checkout equipment - L21c	3,242	3,242	(0)	-	-
Contingency	8,215	-	-	-	8,215
Isolation booth 21C studio	20,000	20,000	-	-	-
<b>Total Video Studio Capital</b>	<b>99,510</b>	<b>73,976</b>	<b>(0)</b>	<b>-</b>	<b>25,535</b>
<b><u>Creative Services Capital</u></b>					
<b>2022 Projects</b>	-	-	-	-	-
<b>Pre-2022 Projects</b>					
3D scanner	3,000	2,920	-	-	80
Equipment initiatives	27,900	23,272	(0)	-	4,628
Cricut machines	412	412	-	-	-
Sand Creek-larger kiln	2,994	2,994	-	-	-
East-larger laser cutter	17,440	17,440	-	-	-
New maker kits	1,000	-	-	-	1,000
Equipment replacement	3,500	792	-	-	2,708
Contingency	52,740	5,333	0	-	47,407
<b>Total Creative Services Capital</b>	<b>108,986</b>	<b>53,162</b>	<b>(0)</b>	<b>-</b>	<b>55,824</b>
<b>Total Expenditures</b>	<b>6,454,454</b>	<b>2,978,338</b>	<b>629,077</b>	<b>1,009,782</b>	<b>1,837,257</b>
<b>Excess Revenues over Expenditures</b>			<b>(629,077)</b>		
<b>Fund Balance - January 1, 2022</b>			<b>3,476,115</b>		
<b>Fund Balance - March 31, 2022</b>			<b>\$ 2,847,038</b>		

**Pikes Peak Library District  
Receipts and Disbursements by Cash Account  
For the Three-Month Period Ended March 2022**

	<b>COLOTRUST Investments</b>	<b>US Bank Checking</b>	<b>Total Cash</b>
<b>Cash and Investments Balance - March 1 ,2022</b>	\$ 13,653,299	\$ 4,500	\$ 13,657,799
<b>Receipts</b>			
Property Taxes	12,185,082		12,185,082
Cash Receipts			-
Credit card and other activity		8,579	8,579
eRate funding			-
Interest	4,640	2	4,642
<b>Disbursements</b>			
Payment of Bills week of 03/04/2022		(1,760)	(1,760)
Payment of Bills week of 03/11/2022		(15,879)	(15,879)
Payment of Bills week of 03/18/2022		(819,707)	(819,707)
Payment of Bills week of 03/25/2022		(161,453)	(161,453)
Payment at end of month 03/31/2022		(781,403)	(781,403)
Payroll 03/04/2022		(719,908)	(719,908)
Payroll 03/18/2022		(710,973)	(710,973)
Payroll and end of month 03/31/2022		(506,848)	(506,848)
<b>Transfer between funds</b>	(3,550,000)	3,550,000	-
<b>Cash and Investments Balance - March 31 ,2022</b>	<u>\$ 22,293,021</u>	<u>\$ (154,850)</u>	<u>\$ 22,138,172</u>