

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
July 19, 2023 5 pm
ROCKRIMMON LIBRARY



[VIRTUAL MEETING \(ZOOM\)](#)

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799
Meeting ID: 867 7654 8192
Passcode: 569086

REGULAR MEETING OF THE BOARD OF TRUSTEES

President Aaron Salt, Vice President Dora Gonzales, Secretary/Treasurer Erin Bents, Debbie English, Dr. Ned Stoll, Scott Taylor, Julie Smyth

Chief Librarian and CEO Teona Shainidze Krebs, Chief Communications Officer Denise Abbott, Rockrimmon Library Manager Steve Abbott, West Region Director Michael Doherty, Executive Assistant Laura Foster, Chief Information Technology Officer Justin Goodwin, Controller Kim Hoggatt, Security Coordinator Kevin Mullis, Chief Development Officer and Foundation Executive Officer Lance James, Facilities Project Manager Travis Keeton, Chief Human Resources and Organization Development Officer Heather Laslie, Collection Management Director Jenny Pierce, Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles, Senior Library Associate Carol Scheer, Chief Facilities Management Officer Gary Syling, Internal Communications and Special Projects Manager Jeremiah Walter, Ruth Holley Library Manager Tess Warren, Manitou Springs City Administrator Denise Howell, City Councilmember Lynette Crow-Iverson, County Commissioner Longinos Gonzalez, Jr., City Councilmember Nancy Henjum

CALL TO ORDER

President Aaron Salt called the July 19, 2023 regular meeting of the Pikes Peak Library District Board of Trustees to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

There was no public comment.

REPORTS

Friends of the Pikes Peak Library District Report

The Friends of the Pikes Peak Library District Report was included in the Board packet. Friends of the Pikes Peak Library District Board of Directors President Rita Jordan was unable to attend today's meeting. Trustee Dora Gonzales reminded everyone that Latina Voices will take place on September 30, 2023.

Pikes Peak Library District Foundation Report

The Pikes Peak Library District Foundation Report was included in the Board packet. Chief Development Officer and Foundation Executive Director Lance James shared that over \$50,000 has already been raised for Night at the Library taking place the evening of October 21, 2023 and ticket purchases have begun.

Financial Report: June 2023

The June 2023 Financial Report was included in the Board packet. Chief Financial Officer Randy Green shared that revenue is tracking ahead of last year at this time, and expenditures for Facilities projects are being processed.

Public Services Report

The Public Services Report was included in the Board packet. Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles stated that PPLD is experiencing a reduction in circulation as are many libraries. Recent events include the unveiling of Peggy Shiver's portrait at Library 21c, the Regional History and Genealogy symposium, the Book cart drill team attending a Switchbacks game and participation in the July 4 parade in Monument.

At the request of the Board, a month-to-month comparison of the use of Culture Passes will be provided. Currently Culture Pass statistics are provided in the Communications report, including a YTD total and a comparison with the previous year's usage.

Support Services Reports: Communications Report, Facilities Report, Human Resources Report, Information Technology Report, Safety, Security and Community Resources

The Support Services Reports were included in the Board packet. The status of the new Mobile Library is that it is in production and may take as long as 18 months to complete.

Chief Librarian's Report

Chief Librarian Teona Shainidze-Krebs reported that she has several meetings scheduled with local elected officials and community leaders. Ms. Shainidze-Krebs thanked Tammy, Randy, and Kim for providing a presentation for the Board's work session earlier this month.

Board Reports

Governance Committee Report

Governance Committee Chair Scott Taylor shared that the committee met on Tuesday, July 11, 2023. A letter was sent to the City and County liaisons of the Board regarding the upcoming Board vacancy. Once approval of the resolution in recognition of Mina Liebert's service to PPLD is received, Mr. Taylor will arrange to meet with Ms. Liebert to present the resolution and gifts from the PPLD Board of Trustees, Foundation Board of Directors, and Friends Board of Directors. A draft agenda for the Board retreat on Friday, September 8, 2023 was discussed with hopes to finalize the agenda at the August Governance Committee meeting.

Internal Affairs Committee Report

Internal Affairs Chair Erin Bents shared that the committee met on Tuesday, July 11, 2023. The decisions on today's agenda were discussed at the meeting.

Liaison comments

City Councilmember Lynette Crow-Iverson is attending her first PPLD Board meeting.

City Councilmember Nancy Henjum shared that the City Council will be on retreat with the Mayor during the PPLD Board of Trustees August meeting.

County Commissioner Longinos Gonzalez, Jr. enjoyed attending the unveiling of the Peggy Shivers portrait.

Trustee comments

Debbie English welcomed the Board to her home library, Rockrimmon Library.

Scott Taylor met with Human Resources for an Adopt-a-Trustee visit.

Aaron Salt shared his appreciation for holding Board meetings at Libraries around the District.

Erin Bents enjoyed attending PPLD night at the Switchbacks with her family.

Dr. Ned Stoll mentioned that the PPLD Bookmobile will attend the Mt. Carmel Veteran's Service Day.

CORRESPONDENCE

A letter from School District 11 Superintendent Michael Gaal was included in the packet. Mr. Gaal recognizes the contribution that PPLD makes to our community through staff outreaches to District 11 schools. During the 2022 – 2023 school year, PPLD staff gave 22 presentations to 1093 students.

BUSINESS ITEMS

Consent Items

Minutes of the June 21, 2023 Board of Trustees meeting

Minutes of the July 11, 2023 Board of Trustees work session

No comments or requested changes.

DECISION 23-7-1: Facilities Master Plan Consultant

Motion: Dr. Stoll made a motion that the PPLD Board of Trustees approve the Facilities Master Plan as presented.

Second: Scott Taylor seconded the motion.

Discussion: This vote approves the selected consultant at a cost not to exceed the amount provided. The contract is

not yet available.

Vote: The motion was approved unanimously.

DECISION 23-7-2: Library Card policy revision

Motion: Erin Bents made a motion that the Pikes Peak Library District Board of Trustees approve the Library Card policy revision as presented

Second: Debbie English seconded the motion.

Discussion: The policy changes included removing all but the core information, and providing a better clarification of the types of cards PPLD offers.

Vote: The motion was approved unanimously.

[CLC Member Libraries – Colorado Virtual Library](#)

DECISION 23-7-3: Nepotism policy revision

Motion: Debbie English made a motion that the Pikes Peak Library District Board of Trustees approve the nepotism policy as presented.

Second: Erin Bents seconded the motion.

Discussion: The presented version includes a revision regarding professional conduct at the end of the Board policy.

Vote: The motion was approved unanimously.

DECISION 23-7-4: Resolution to Pursue Property Lease in Manitou Springs, Colorado

Motion: Scott Taylor made a motion that the Pikes Peak Library District Board of Trustees approve the Resolution to Pursue Property Lease in Manitou Springs, CO as amended (the amount increased from \$1.4 million to \$1.5 million).

Second: Dr. Stoll seconded the motion.

Discussion: The amount is increased in order to match the contribution from the City of Manitou Springs. The PPLD/MAC relationship will be impacted, the discussion is pending.

Vote: The motion was approved unanimously.

DECISION 23-7-5: Resolution to recognize Mina Liebert

**Resolution in Recognition of Exemplary Service of Mina Liebert
to the Pikes Peak Library District Board of Trustees**

Whereas, The Pikes Peak Library District Board of Trustees wishes to commend Mina Liebert for her exemplary service as a Pikes Peak Library District Board of Trustees Member from February 22, 2018 to December 31, 2022; and

Whereas, Mina's service on the Board of Trustees has included serving as the Vice President of the Board (2020); and serving on the Public Affairs Committee (2018, 2019 – 2022 Chair); and

Whereas, Mina's personal ethics, compassion, and leadership have made a significant, positive, and long-lasting impact on the libraries, families, and children within this community; and

Whereas, Mina's knowledge, attention to detail, and insatiable curiosity have contributed to the continued success of the Pikes Peak Library District; and

Whereas, Mina's thoughtful questions, insights, and involvement have significantly contributed to many Library initiatives that improved the overall quality of life for all citizens within the Pikes Peak Region; and

Whereas, Mina Liebert has been an advocate for public libraries, has consistently demonstrated the qualities of an exemplary Board Member, and has been a true friend to and champion of the staff and patrons of the Pikes Peak Library District;

Now, therefore, the Board of Trustees of Pikes Peak Library District does hereby recognize and sincerely thank Mina Liebert for her commitment, dedication, and service to this Library District and to the community and for the many enduring accomplishments achieved during her tenure.

Motion: Debbie English made a motion that the Pikes Peak Library District Board of Trustees approve the Resolution to recognize Mina Liebert as presented.

Second: Scott Taylor seconded the motion.

Vote: The motion was approved unanimously.

ADJOURNMENT

There being no further business to discuss, President Aaron Salt adjourned the meeting at 5:55 p.m.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>